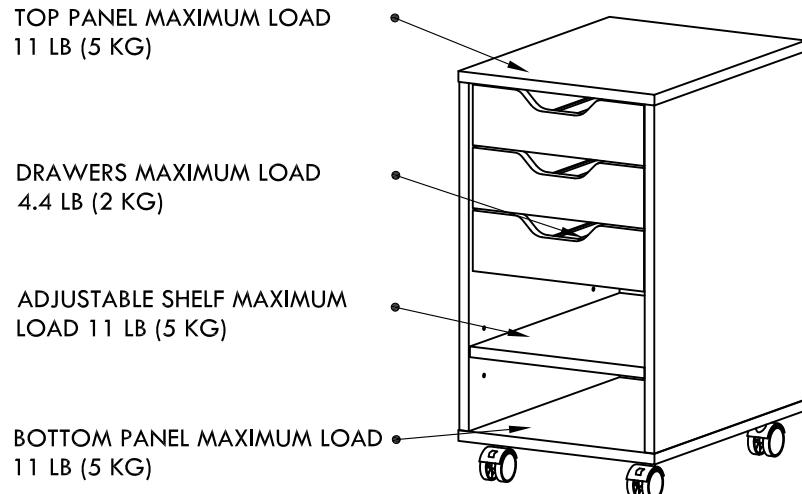


MAINSTAYS PERKINS ROLLING FILE CABINET

VENDOR STOCK NUMBERS
MS18-D1-1009-36 WHITE
MS18-D1-1009-37 TRUE BLACK OAK
MS18-D1-1009-38 COCOA



RECOMMENDED NUMBER OF PEOPLE FOR ASSEMBLY : 1
ESTIMATED ASSEMBLY TIME: 1 HOUR

- CALL OUR TOLL FREE NUMBER **1-800-729-1569** FOR FURTHER ASSISTANCE.
- ADDITIONAL PARTS ARE AVAILABLE FOR A FEE.
- THIS INSTRUCTION BOOK CONTAINS IMPORTANT SAFETY INFORMATION,
PLEASE READ IT AND KEEP FOR FUTURE REFERENCE.
- DO NOT ALLOW CHILDREN TO CLIMB OR PLAY ON THE UNIT.
- CLEAN THE PRODUCT WITH YOUR FAVORITE FURNITURE POLISH AND A SOFT CLOTH.
- DO NOT USE HARSH CHEMICALS OR ABRASIVE CLEANERS.
- MOVE YOUR NEW FURNITURE CAREFULLY WITH TWO PEOPLE. NEVER PUSH OR DRAG THE UNIT.

**DO NOT RETURN THE PRODUCT TO THE
STORE.
INDIVIDUAL STORES DO NOT STOCK
PARTS.
FOR MISSING OR DAMAGED PARTS CALL
1-800-729-1569.
PARTS WILL BE SHIPPED FREE OF CHARGE.**

**FOR PROMPT, RELIABLE SERVICE, PLEASE
HAVE YOUR ASSEMBLY MANUAL READY.**

**LOT NUMBER _____
DATE OF PURCHASE ____/____/____**

Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

MAINSTAYS PERKINS ROLLING FILE CABINET

VENDOR STOCK NUMBERS
MS18-D1-1009-36 WHITE
MS18-D1-1009-37 TRUE BLACK OAK
MS18-D1-1009-38 COCOA



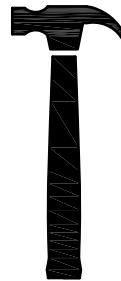
BEFORE STARTING

- Read and understand all the steps carefully before starting. If each step is not followed in the correct order the assembly will be difficult and may result in damages.
- Work in a spacious area, preferably on a carpeted surface, near where the unit will be used.
- Make sure all the parts are included. Most boards are labeled with a removable sticker.

Helpful hints

- Call our toll free number if you need assistance. We are available to assist you Monday - Friday from 9:00 am - 5:00 pm Eastern Standard Time.
- **1-800-729-1569** USA only.

TOOLS NEEDED TO ASSEMBLE



hammer



flat head
screw driver



philips head
screw driver



**DO NOT USE POWER TOOLS TO
ASSEMBLE YOUR FURNITURE.
POWER TOOLS MAY DAMAGE THE
PARTS AND RESULT IN DAMAGE.**

Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

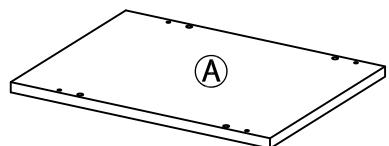
MAINSTAYS PERKINS ROLLING FILE CABINET

VENDOR STOCK NUMBERS

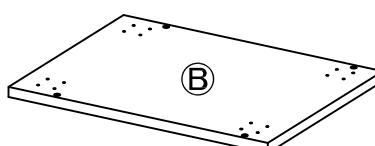
MS18-D1-1009-36 WHITE

MS18-D1-1009-37 TRUE BLACK OAK

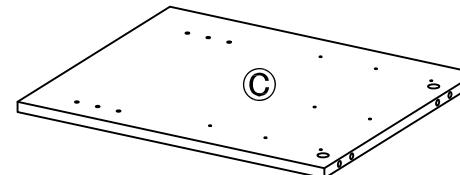
MS18-D1-1009-38 COCOA



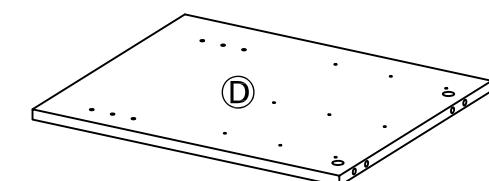
Top panel
(Qty: 1)



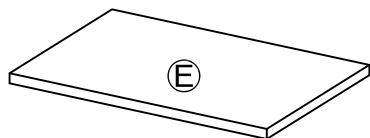
Bottom panel
(Qty: 1)



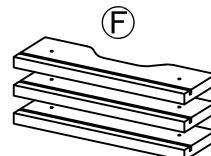
Left side panel
(Qty: 1)



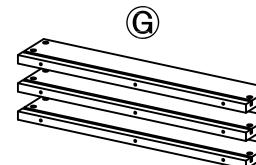
Right side panel
(Qty: 1)



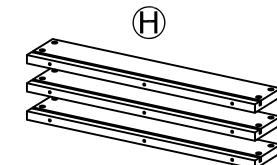
Adjustable shelf
(Qty: 1)



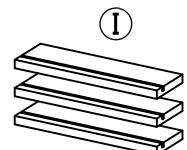
Drawer front panel
(Qty: 3)



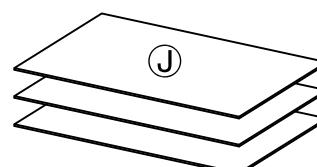
Drawer left side panel
(Qty: 3)



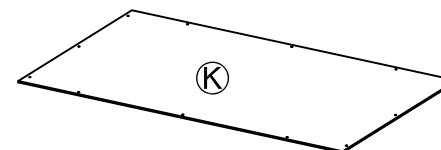
Drawer right side panel
(Qty: 3)



Drawer back panel
(Qty: 3)



Drawer bottom panel
(Qty: 3)



Back panel
(Qty: 1)

VERIFY THAT ALL PARTS ARE LISTED BEFORE BEGINNING



We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

MAINSTAYS PERKINS ROLLING FILE CABINET

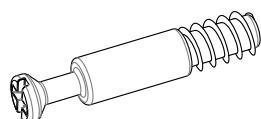
VENDOR STOCK NUMBERS

MS18-D1-1009-36 WHITE

MS18-D1-1009-37 TRUE BLACK OAK

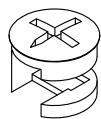
MS18-D1-1009-38 COCOA

①



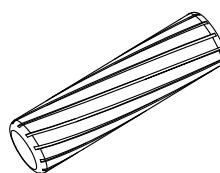
Cam bolt
Qty: 4

②



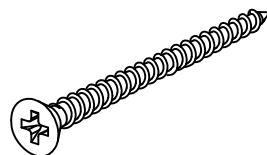
Cam lock
Qty: 4

③



Wood dowel
Qty: 8

④



Screw 1
Qty: 16

⑤



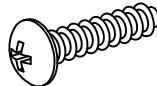
Screw 2
Qty: 52+2 Extra

⑥



Screw 3
Qty: 12

⑦



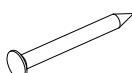
Screw 4
Qty: 6

⑧



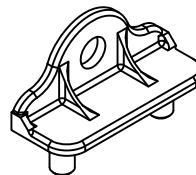
Shelf support
Qty: 4

⑨



Nail
Qty: 12

⑩



Plastic connector
Qty: 6

⑪

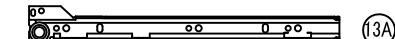


Locking caster
Qty: 2

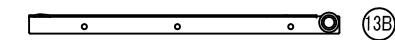
⑫



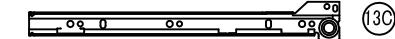
Caster
Qty: 2



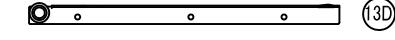
(13A)



(13B)



(13C)



(13D)

Drawer slide
Qty: 3

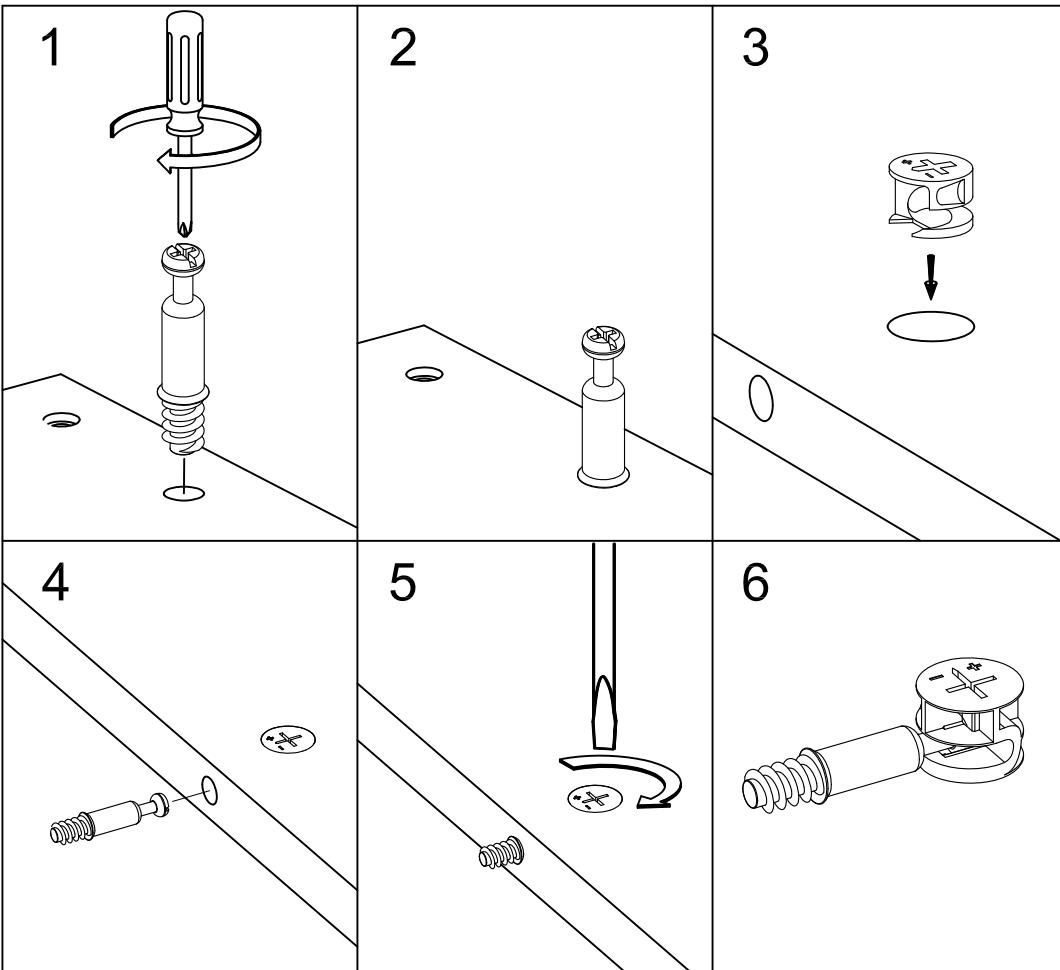
VERIFY THAT ALL PARTS ARE LISTED BEFORE BEGINNING



We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

MAINSTAYS PERKINS ROLLING FILE CABINET

VENDOR STOCK NUMBERS
MS18-D1-1009-36 WHITE
MS18-D1-1009-37 TRUE BLACK OAK
MS18-D1-1009-38 COCOA



CAM FASTENING SYSTEM

1. Screw the **cam bolt** into the predrilled panel. The screw should be tightened so no threads are visible.
2. The larger ring of the cam should touch the panel.
3. Insert the **cam lock** into the predrilled hole in the panel. The plus and minus signs should be facing the outside of the panel.
4. Connect the previously tightened **cam bolt** with the panel connected into the **cam lock**.
5. Using a flat head screw driver, turn the **cam lock** halfway counterclockwise to secure the **cam bolt**.
6. **FAILURE TO PROPERLY SECURE THE CAM LOCK AND CAM BOLT COULD RESULT IN PRODUCT INSTABILITY AND FAILURE.**

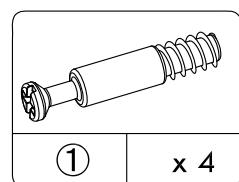
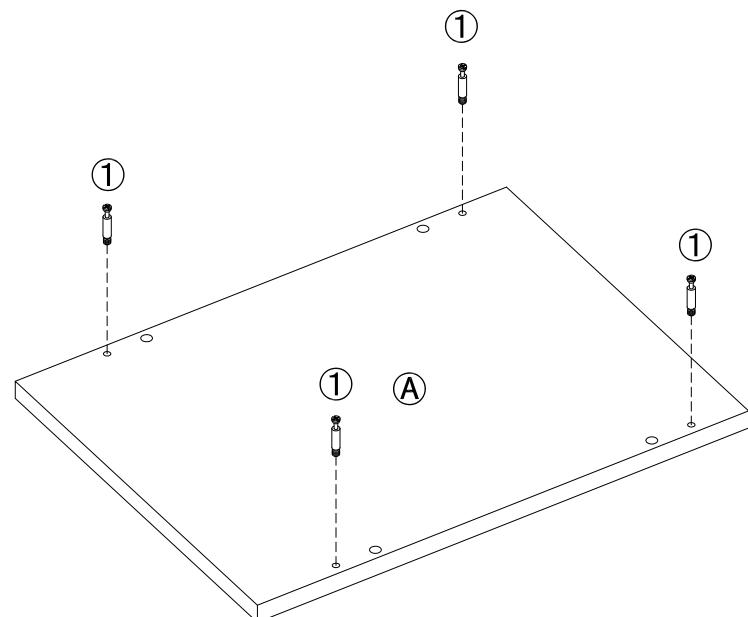
Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



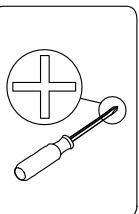
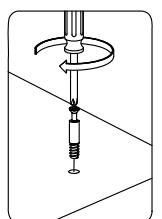
We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

1

Insert hardware ① into part A as shown.



Cam bolt

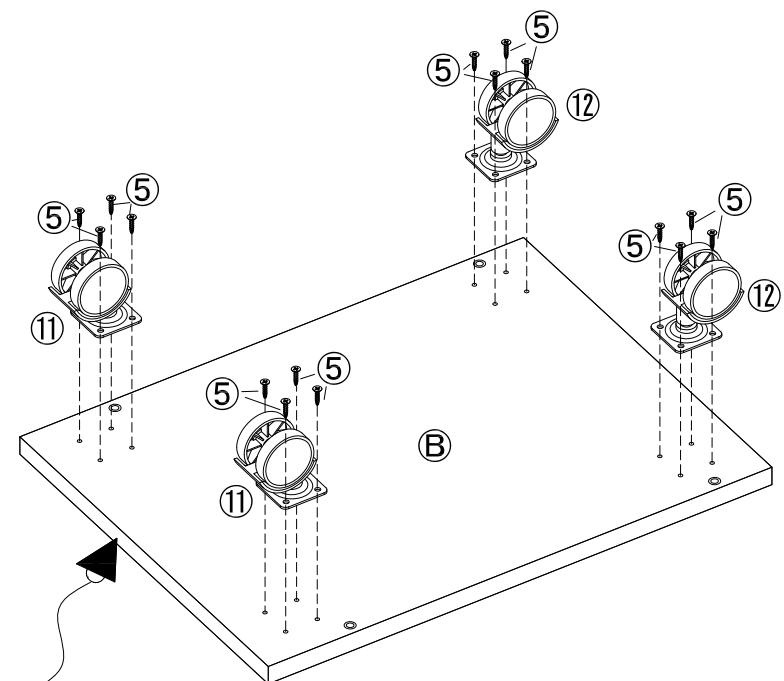


①

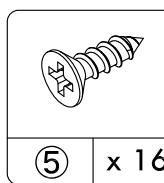
x 4

2

Insert hardware ⑤ ⑪ ⑫ into part B as shown.

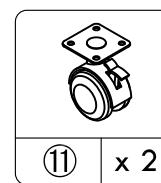


▼ Finished edge



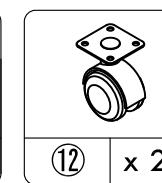
⑤

x 16



⑪

x 2



⑫

x 2

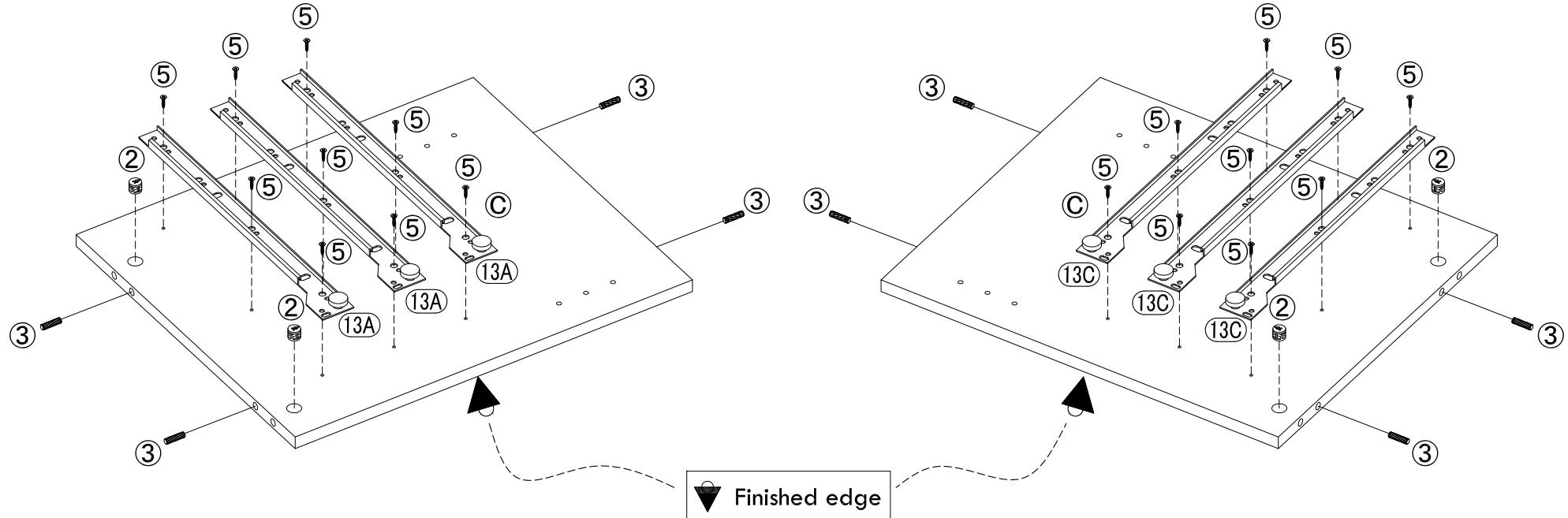
Screw 2

Locking caster

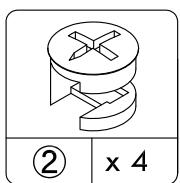
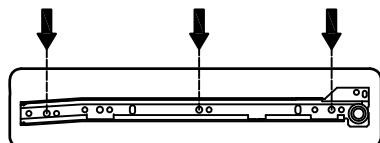
Caster

3

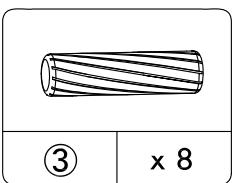
Insert hardware ② ③ ⑤ ⑯ ⑰ into part C & D as shown.



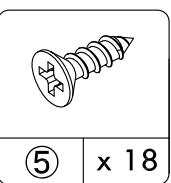
▼ Finished edge



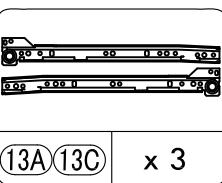
Cam lock



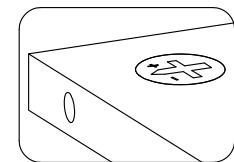
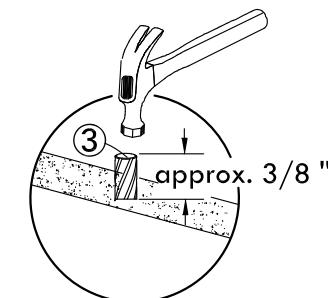
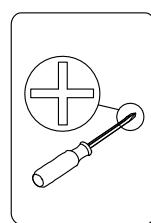
Wood dowel



Screw 2



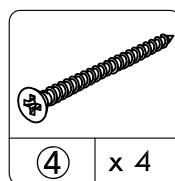
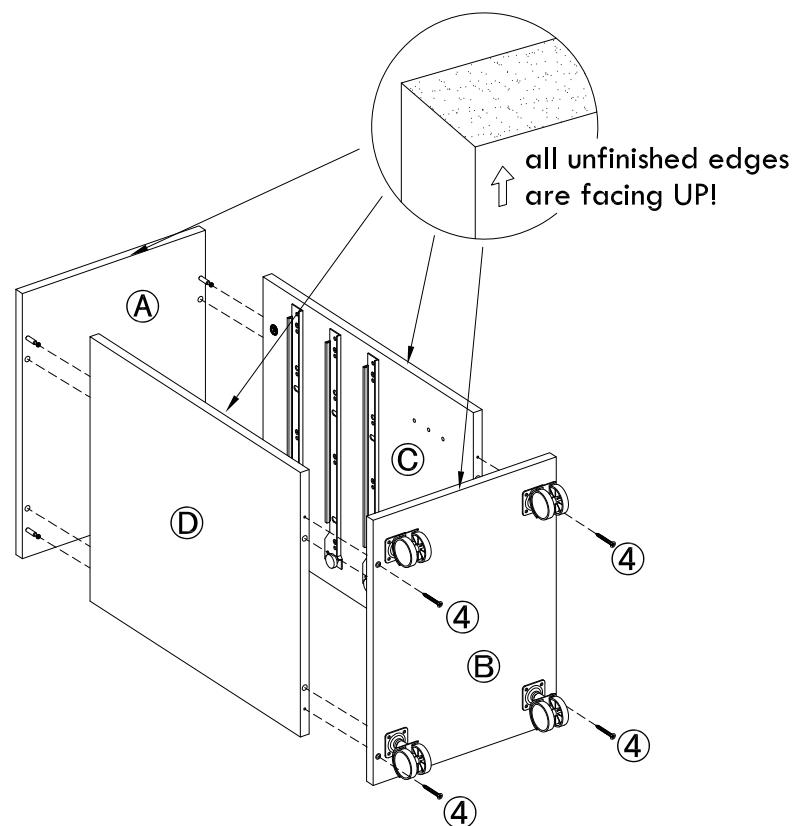
Drawer slide



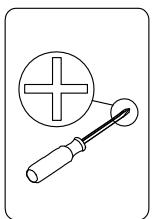
arrow of cam lock points to predrilled hole

4

Attach part B to part C & D using screw ④ as shown.
Attach part A to part C & D and then tighten the cam locks ②.

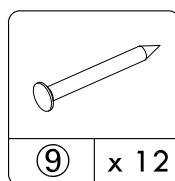
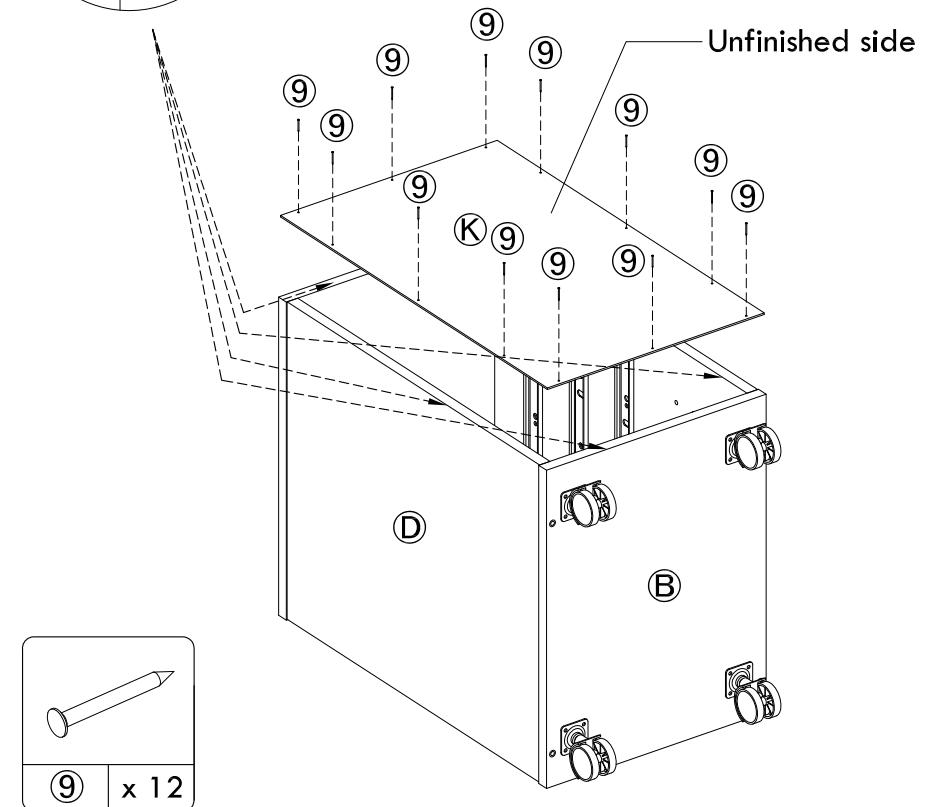
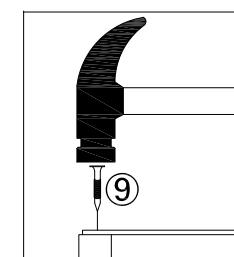
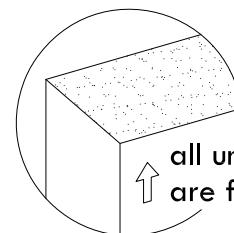


Screw 1



5

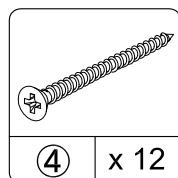
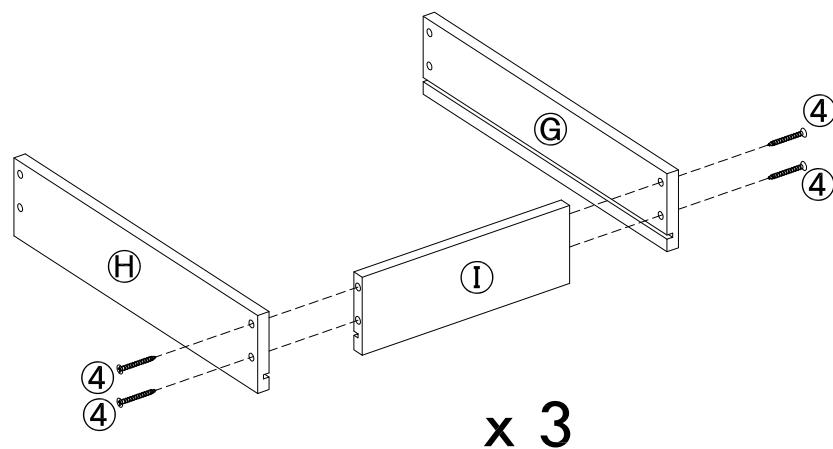
Align and attach part K to the unit using nail ⑨ as shown.



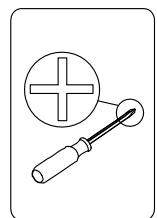
Nail

6

Attach part G & H to part I using screw ④ as shown.

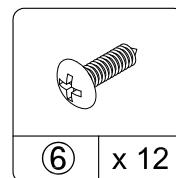
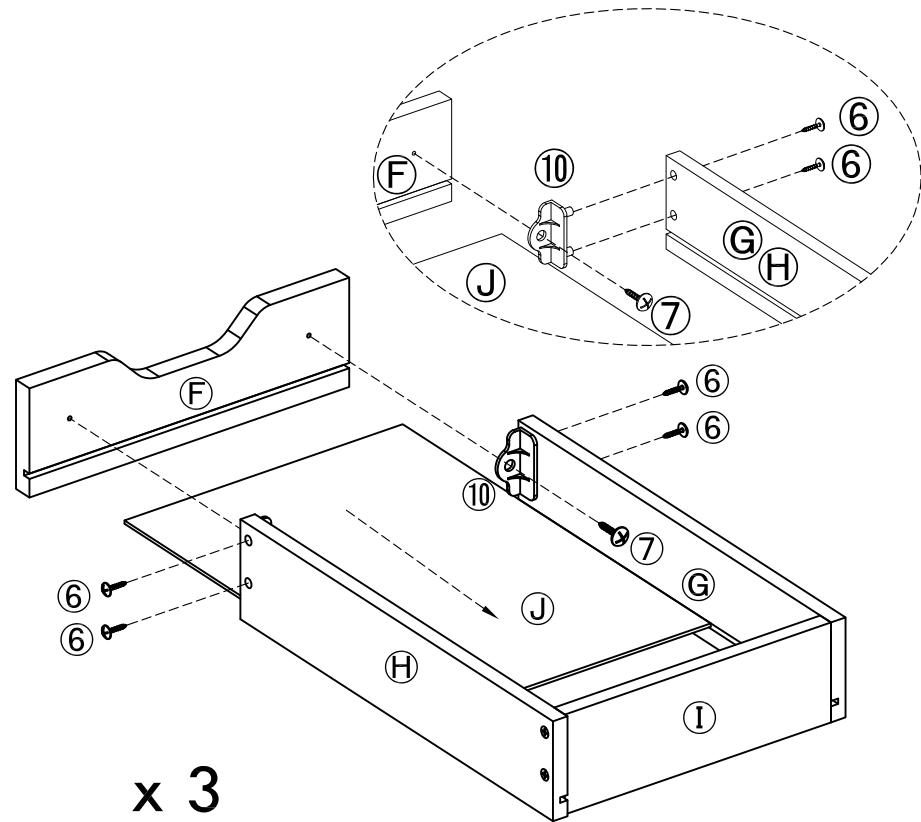


Screw 1

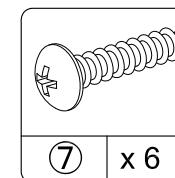


7

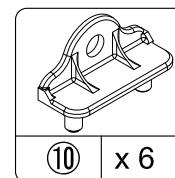
Insert part J to the bottom as shown. then attach part F to the structure using screw ⑥⑦ as shown.



Screw 3



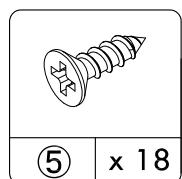
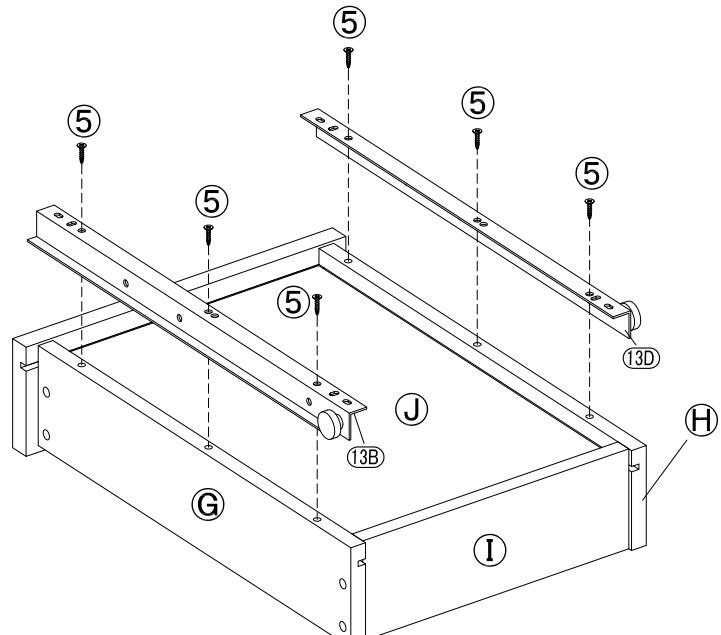
Screw 4



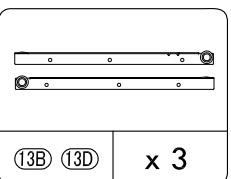
Plastic connector

8

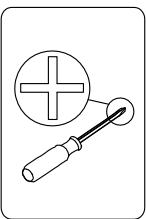
Attach drawer slides (13B) (13D) to part G & H using screw ⑤ as shown.



⑤ x 18



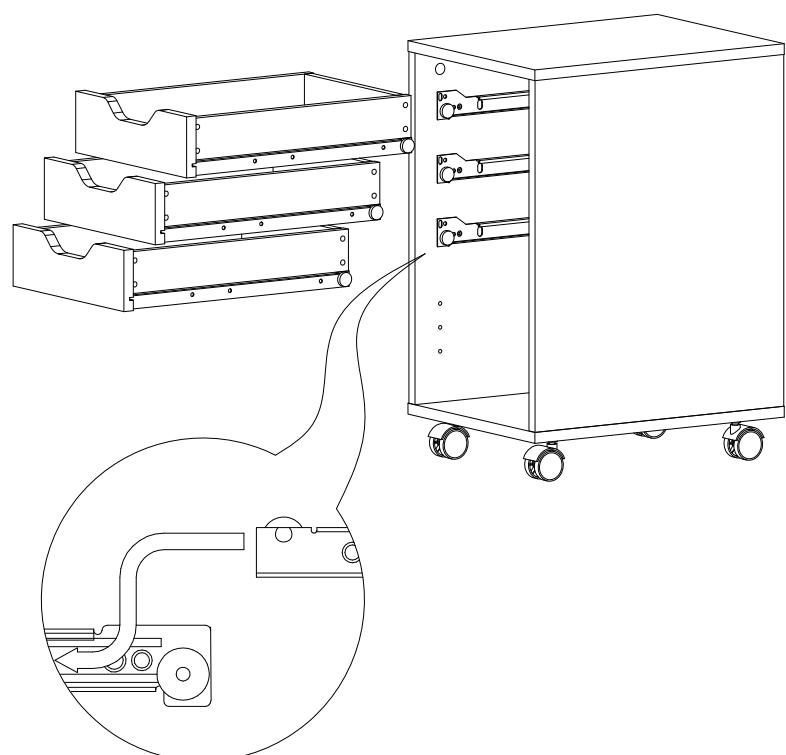
(13B) (13D) x 3



Drawer slide

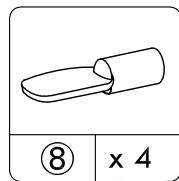
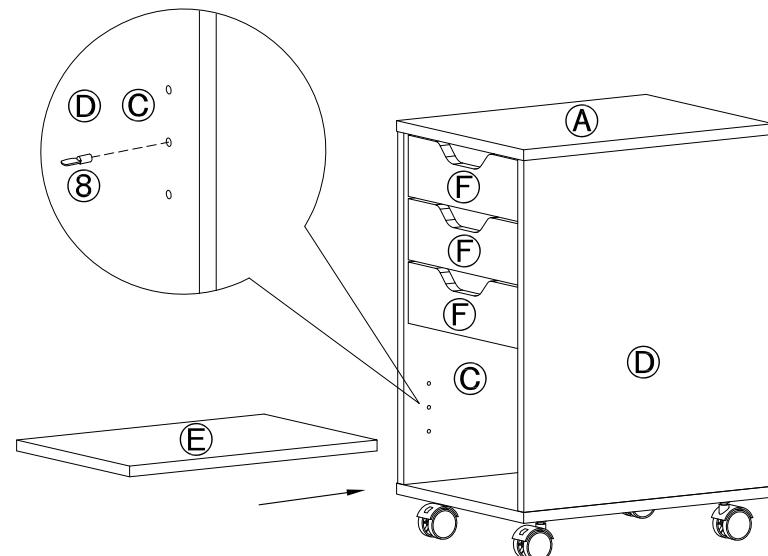
9

Put the drawers inside as shown



10

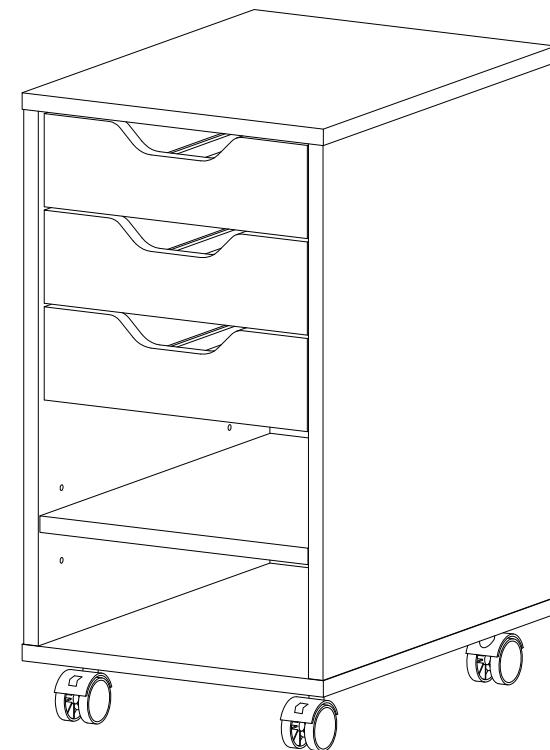
Insert the shelf support ⑧ to part C & D, Then place part E on shelf supports as shown.



Shelf support

11

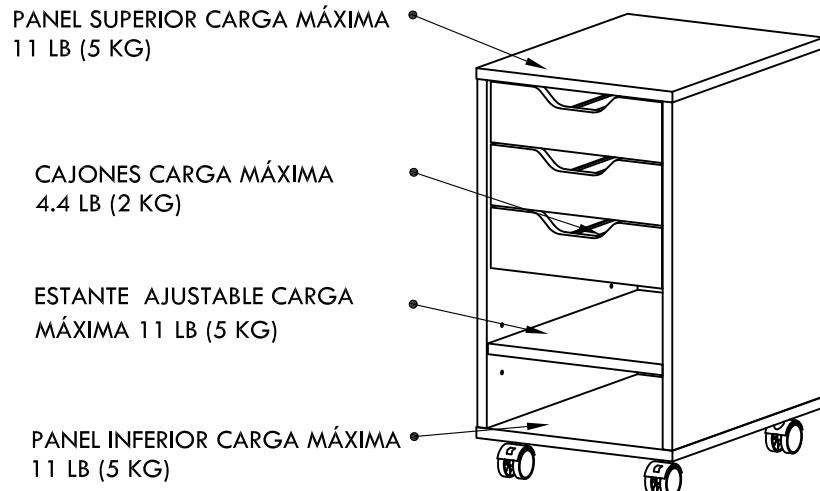
Now Your Unit Is Completed



**Please call for replacement parts or assistance: 1-800-729-1569
Monday - Friday 9:00 am - 5:00 pm EST**

MAINSTAYS PERKINS GABINETE DEL ARCHIVO DEL BALANCEO

NÚMERO DE STOCK DEL VENDEDOR
MS18-D1-1009-36 BLANCO
MS18-D1-1009-37 VERDADERO ROBLE NEGRO
MS18-D1-1009-38 CACAO



NÚMERO DE PERSONAS RECOMENDADO PARA EL ENSAMBLAJE: 1
TIEMPO ESTIMADO DE ENSAMBLAJE: 1.0 HORA.

- LLAME A NUESTRO NÚMERO GRATUITO **1-800-729-1569** PARA OBTENER MÁS AYUDA.
- PIEZAS ADICIONALES ESTÁN DISPONIBLES POR UNA TARIFA.
- ESTE MANUAL DE INSTRUCCIÓN CONTIENE INFORMACIÓN IMPORTANTE DE SEGURIDAD, POR FAVOR DE LEER Y GUARDAR PARA FUTURAS REFERENCIAS.
- NO DEJAR A LOS NIÑOS SUBIR O JUGAR SOBRE LA UNIDAD.
- LIMPIAR EL PRODUCTO CON TU PULIDOR FAVORITE DE MUEBLE Y UN TRAPO BLANDO.
- NO USAR QUÍMICOS FUERTES O PRODUCTO DE LIMPIEZA ABRASIVO.
- MUEVA SUS NUEVOS MUEBLES CUIDADOSAMENTE CON DOS PERSONAS, NUNCA EMPUJE O ARRASTRE LA UNIDAD.

*NO DEVOLVER EL PRODUCTO A LA TIENDA.
TIENDAS INDIVIDUALES NO RESERVAN PIEZAS.
PARA PIEZAS PERDIDAS O DAÑADAS LLAME AL 1-800-729-1569.
PARTES SERÁN ENVIADOS DE FORMA GRATUITA
PARA UN SERVICIO RÁPIDO Y CONFIABLE, POR FAVOR DE TENER A MANO EL MANUAL DE ENSAMBLAJE.*

NÚMERO DE PARTIDA _____
FECHA DE COMPRA / /

Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

MAINSTAYS PERKINS GABINETE DEL ARCHIVO DEL BALANCEO

NÚMERO DE STOCK DEL VENDEDOR

MS18-D1-1009-36 BLANCO

MS18-D1-1009-37 VERDADERO ROBLE NEGRO

MS18-D1-1009-38 CACAO



ANTES DE COMENZAR

- Leer y entender todos los pasos cuidadosamente antes de comenzar. Si no se sigue cada paso en el orden correcto, el montaje será difícil y puede ocasionar daños.
- Trabajar en una zona amplia, mejor sobre la alfombra, cerca del sitio donde la unidad se utiliza.
- Asegurarse de que todas las piezas estén incluidos. La mayoría de los tableros están etiquetados con una pegatina removible.

CONSEJOS ÚTILES

- Llamar a nuestro número gratis para ayuda. Estamos disponibles para ayudarlo de Lunes - Viernes de 9:00 am - 5:00 pm Hora de la Zona Este.
- 1-800-729-1569 Sólo E.E.U.U.

HERRAMIENTAS NECESARIAS PARA ENSAMBLAR



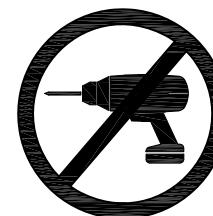
martillo



destornillador de
cabeza plana



destornillador de
cabeza phillips



NO UTILICE HERRAMIENTAS
ELÉCTRICAS PARA MONTAR SUS
MUEBLES. HERRAMIENTAS
ELÉCTRICAS PUEDEN DAÑAR LAS
PIEZAS Y PROVOCAR DAÑOS

Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

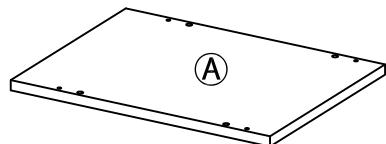
MAINSTAYS PERKINS GABINETE DEL ARCHIVO DEL BALANCEO

NÚMERO DE STOCK DEL VENDEDOR

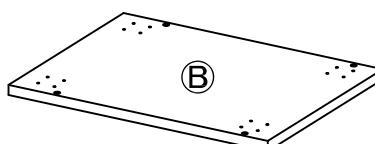
MS18-D1-1009-36 BLANCO

MS18-D1-1009-37 VERDADERO ROBLE NEGRO

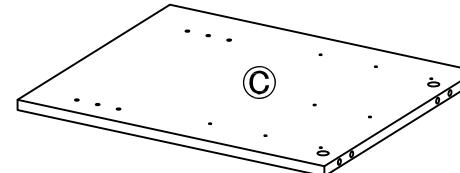
MS18-D1-1009-38 CACAO



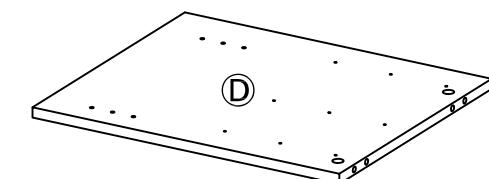
Panel superior
(Cantidad: 1)



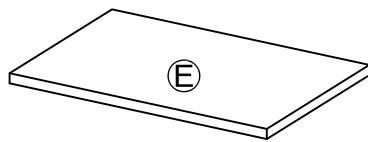
Panel inferior
(Cantidad: 1)



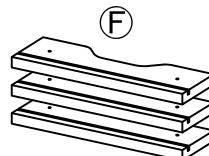
Panel lateral izquierdo
(Cantidad: 1)



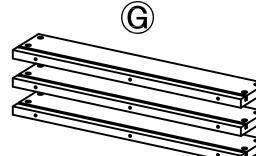
Panel lateral derecho
(Cantidad: 1)



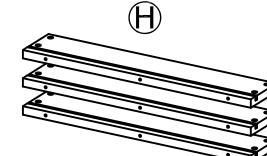
Estante ajustable
(Cantidad: 1)



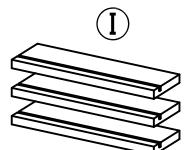
Panel frontal del cajón
(Cantidad: 3)



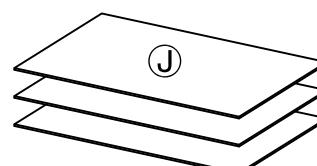
Panel lateral izquierdo del cajón
(Cantidad: 3)



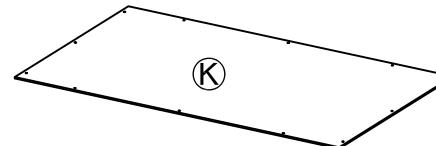
Panel lateral derecho del cajón
(Cantidad: 3)



Panel posterior del cajón
(Cantidad: 3)



Panel inferior del cajón
(Cantidad: 3)



Panel posterior
(Cantidad: 1)

**VERIFIQUE QUE TODAS LAS PIEZAS ESTÉN EN LA LISTA
ANTES DE COMENZAR**



Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

MAINSTAYS PERKINS GABINETE DEL ARCHIVO DEL BALANCEO

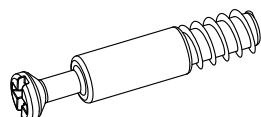
NÚMERO DE STOCK DEL VENDEDOR

MS18-D1-1009-36 BLANCO

MS18-D1-1009-37 VERDADERO ROBLE NEGRO

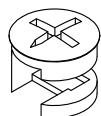
MS18-D1-1009-38 CACAO

①



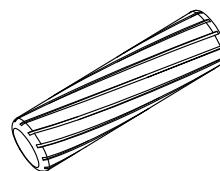
Tornillo de combadura
Cantidad: 4

②



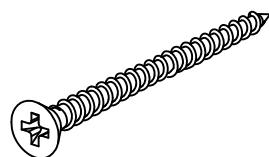
Cerrojo de combadura
Cantidad: 4

③



Clavija de madera
Cantidad: 8

④



Tornillo 1
Cantidad: 16

⑤



Tornillo 2
Cantidad: 52+2 Extra

⑥



Tornillo 3
Cantidad: 12

⑦



Tornillo 4
Cantidad: 6

⑧



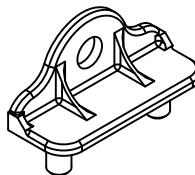
Soporte del estante
Cantidad: 4

⑨



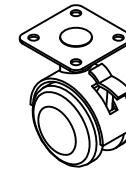
Clavo
Cantidad: 12

⑩



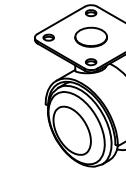
Conector de plástico
Cantidad: 6

⑪

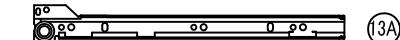


Lanzador de bloqueo
Cantidad: 2

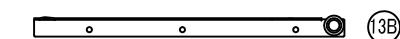
⑫



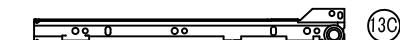
Bloqueo
Cantidad: 2



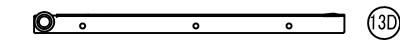
(13A)



(13B)



(13C)



(13D)

Diapositiva del cajón
Cantidad: 3

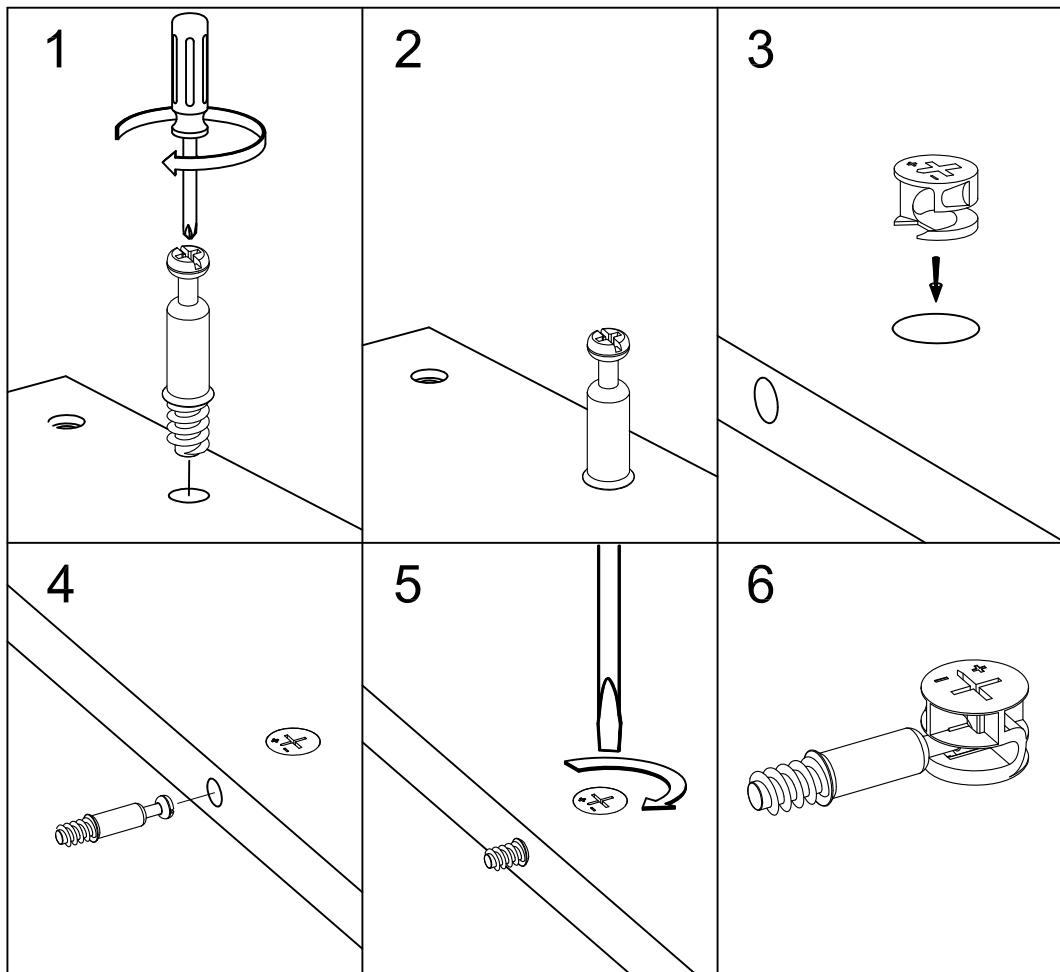
VERIFIQUE QUE TODAS LAS PIEZAS ESTÉN EN LA LISTA
ANTES DE COMENZAR



Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

MAINSTAYS PERKINS GABINETE DEL ARCHIVO DEL BALANCEO

NÚMERO DE STOCK DEL VENDEDOR
MS18-D1-1009-36 BLANCO
MS18-D1-1009-37 VERDADERO ROBLE NEGRO
MS18-D1-1009-38 CACAO



SISTEMA DE FIJACIÓN CAM

1. Atornille el **Tornillo de combadura** en el panel pretaladrado. El tornillo debe apretarse para que no haya roscas visibles.
2. El anillo más grande del cam debe tocar el panel.
3. Inserte el **Cerrojo de combadura** en el agujero pretaladrado en el panel. Los signos de más y menos deben estar orientados hacia el exterior del panel.
4. Conecte el **Tornillo de combadura** previamente apretado con el panel conectado en el **Cerrojo de combadura**.
5. Usando un destornillador de cabeza plana, gire el **Cerrojo de combadura** hasta la mitad en sentido antihorario para asegurar el **Tornillo de combadura**.
6. **SI NO SE ASEGURA ADECUADAMENTE EL CERROJO DE COMBADURA Y EL TORNILLO DE COMBADURA, PODRÍA RESULTAR INESTABILIDAD Y FALLAS EN EL PRODUCTO.**

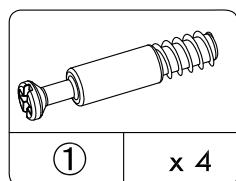
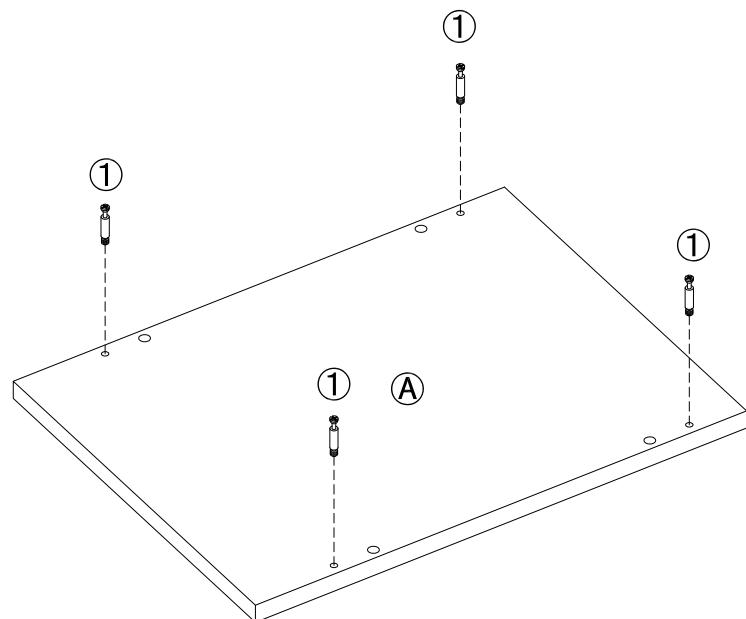
Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



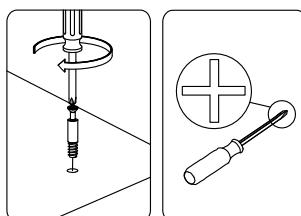
Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

1

Inserte el hardware ① en la parte A como se muestra.

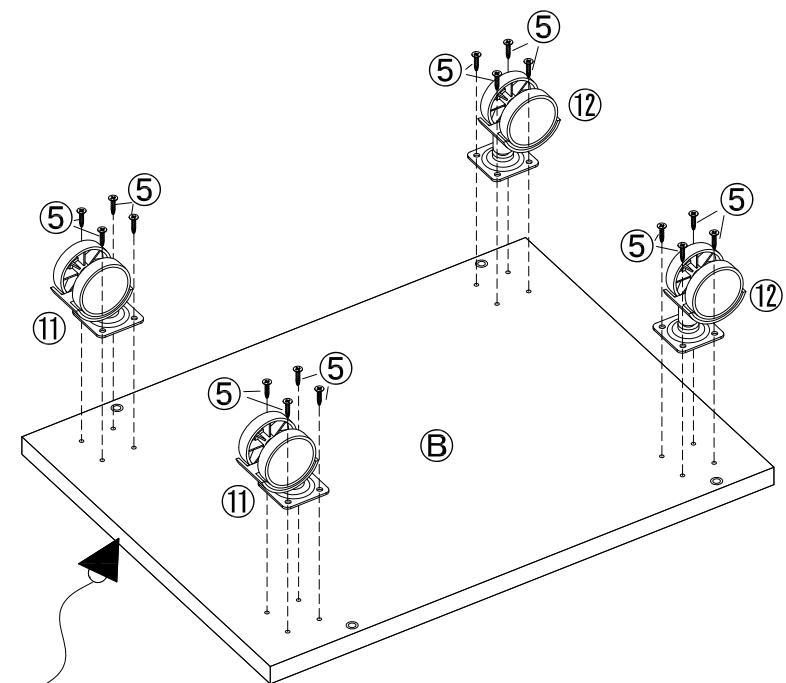


Tornillo de combadura

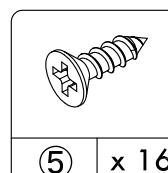


2

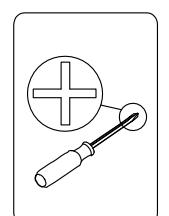
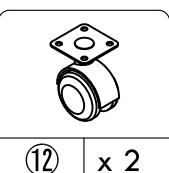
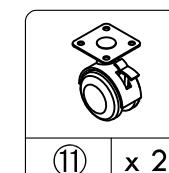
Inserte el hardware ⑤ ⑪ ⑫ en la parte B como se muestra.



▼ Borde acabado



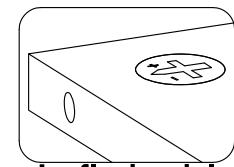
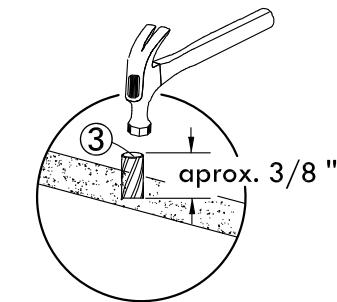
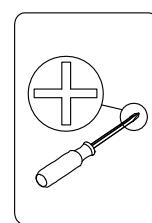
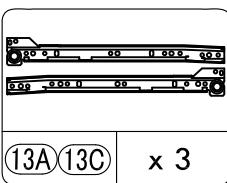
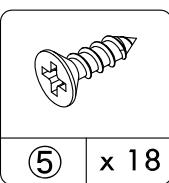
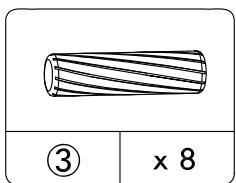
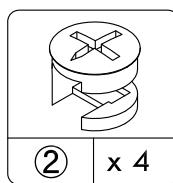
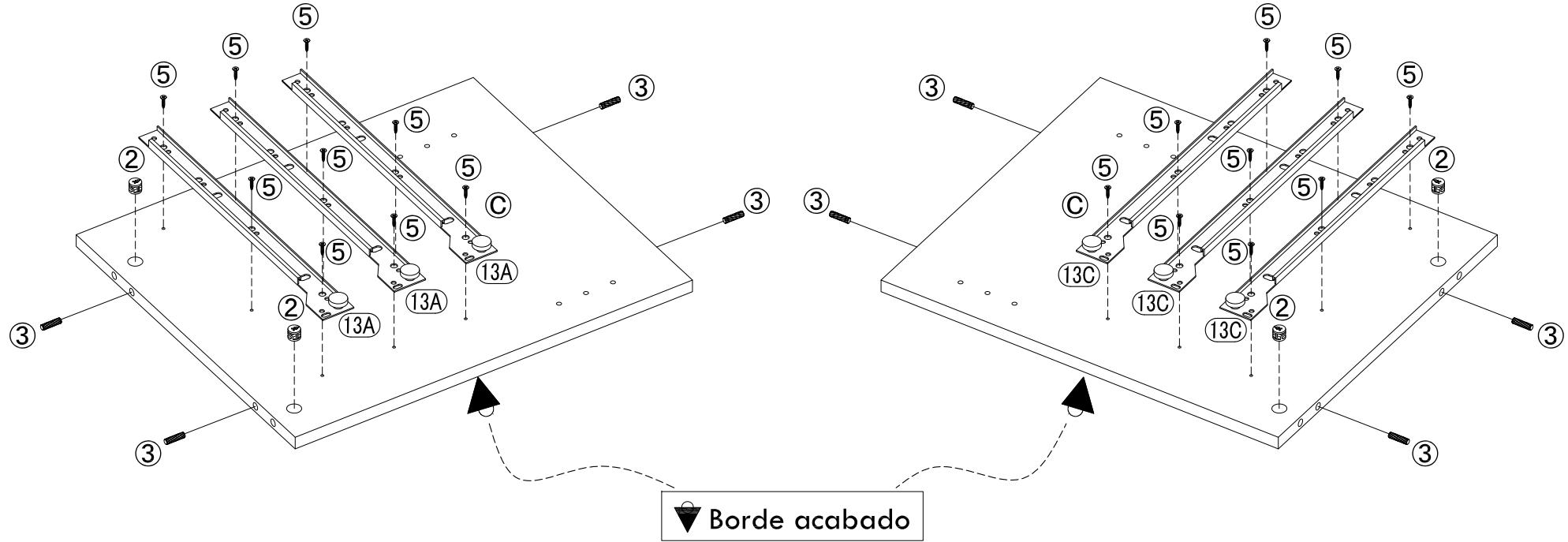
Tornillo 2 Lanzador de bloqueo



Bloqueo

3

Inserte el hardware ② ③ ⑤ ⑯ ⑯C en la parte C y D como se muestra.



La flecha del camlock debe apuntar al orificio pretaladrado

Cerrojo de combadura

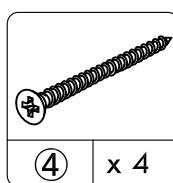
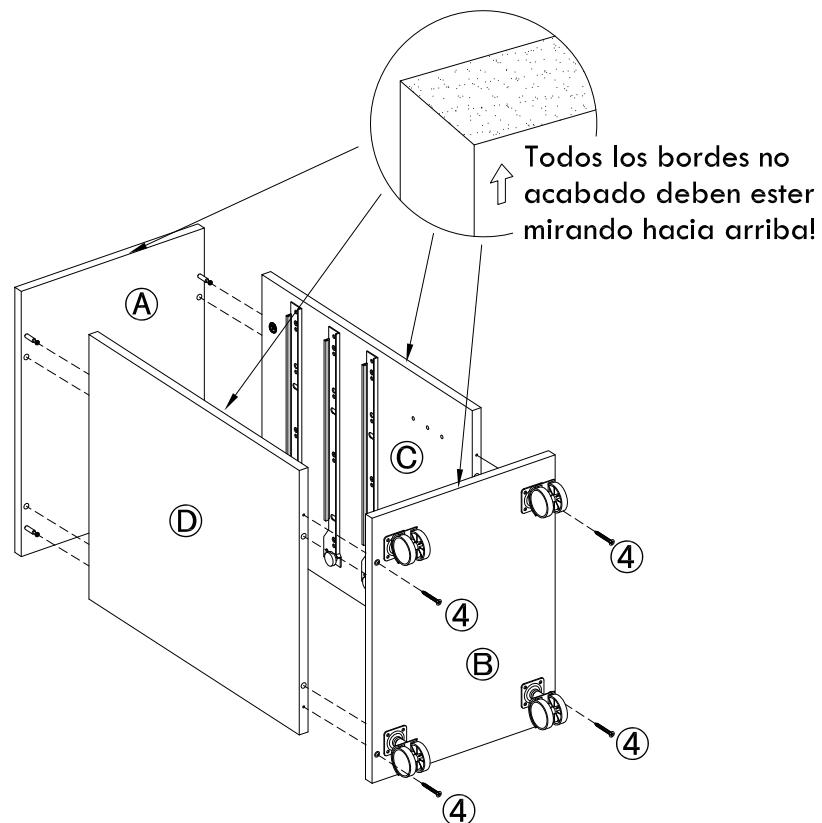
Clavija de madera

Tornillo 2
Diapositiva
del cajón

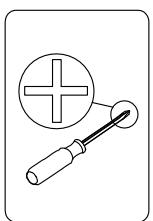
4

Adjuntar parte B a la parte C y D con el tornillo ④ como se muestra.

Adjuntar parte A a la parte C y D y luego apriete las cerraduras de leva ②.

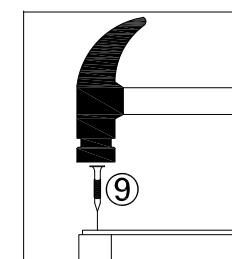
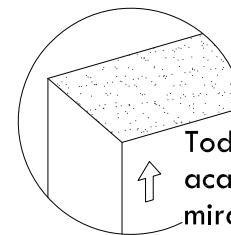


Tornillo 1

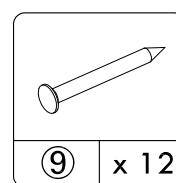
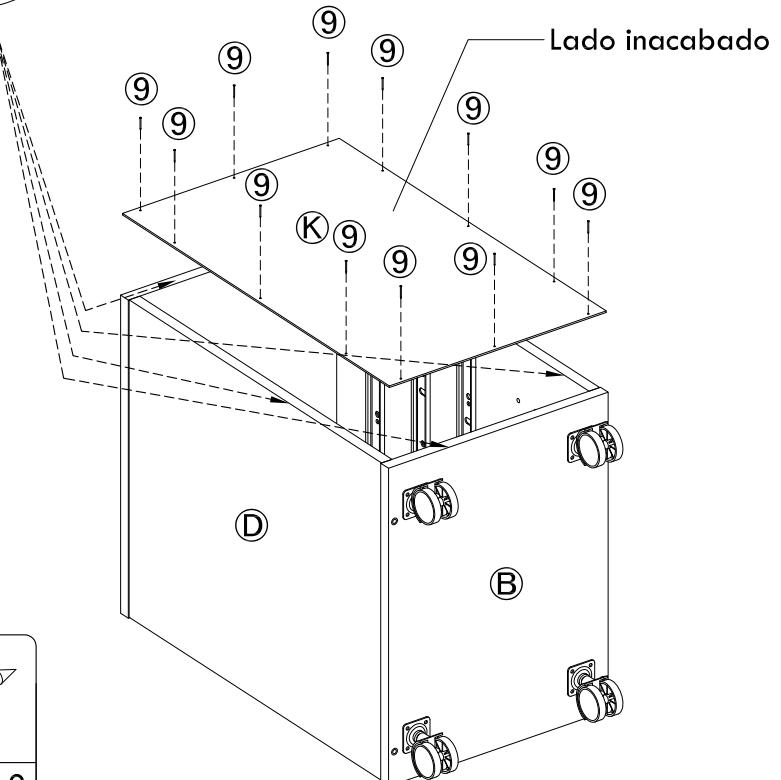


5

Alinee y fije el parte K a la unidad con el clavo ⑨ como se muestra.



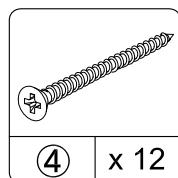
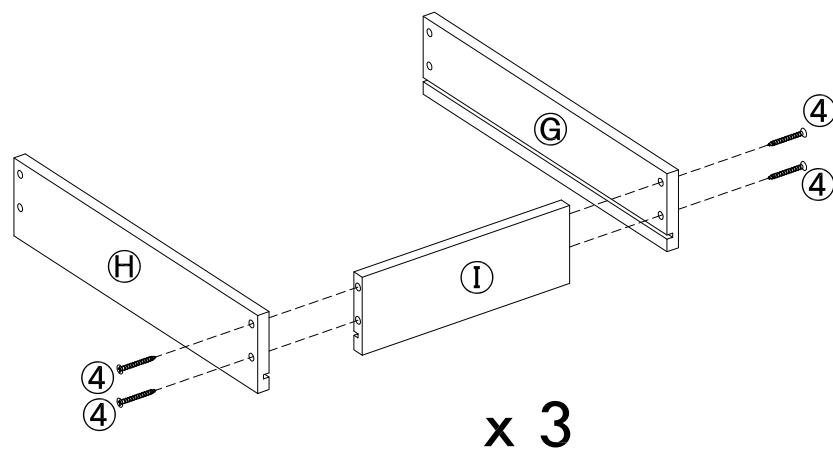
Todos los bordes no acabado deben estar mirando hacia arriba!



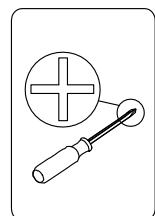
Clavo

6

Adjuntar parte G y H a la parte I con el tornillo ④ como se muestra.

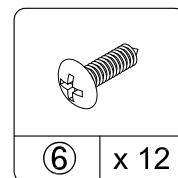
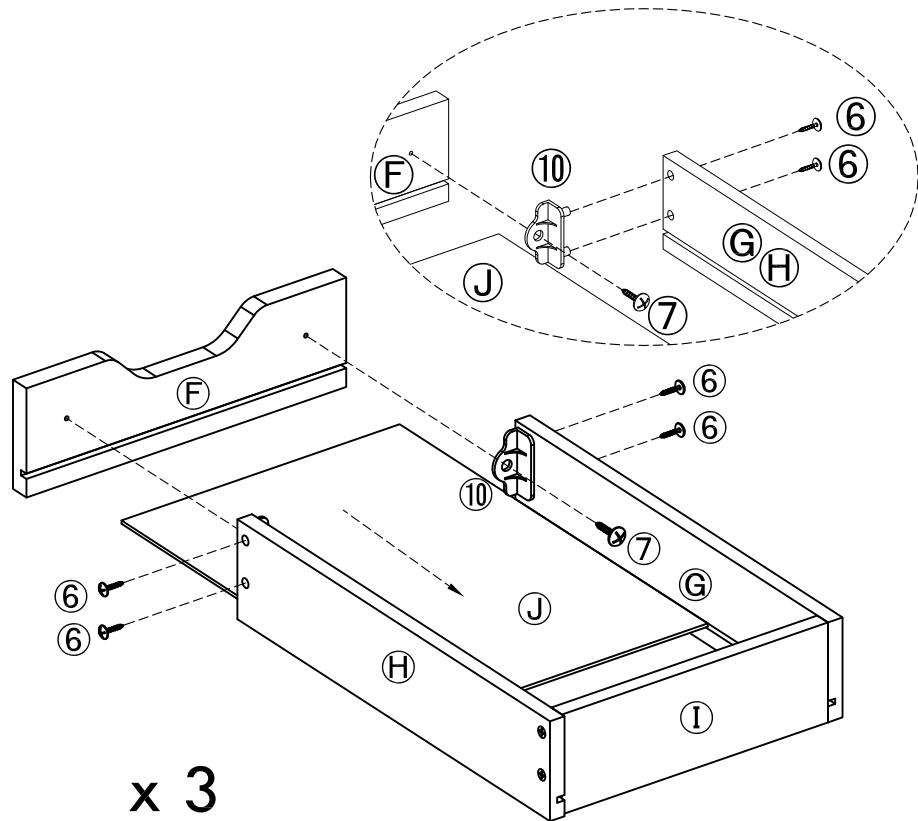


Tornillo 1

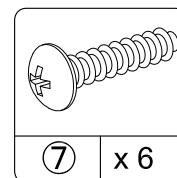


7

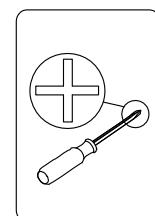
inserte la parte J en la parte inferior como se muestra. luego adjunte la parte F a la estructura usando screw ⑥⑦ como se muestra.



Tornillo 3

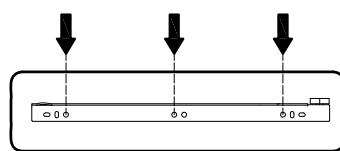
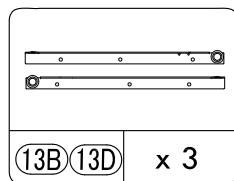
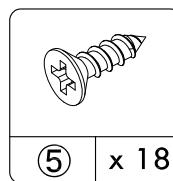
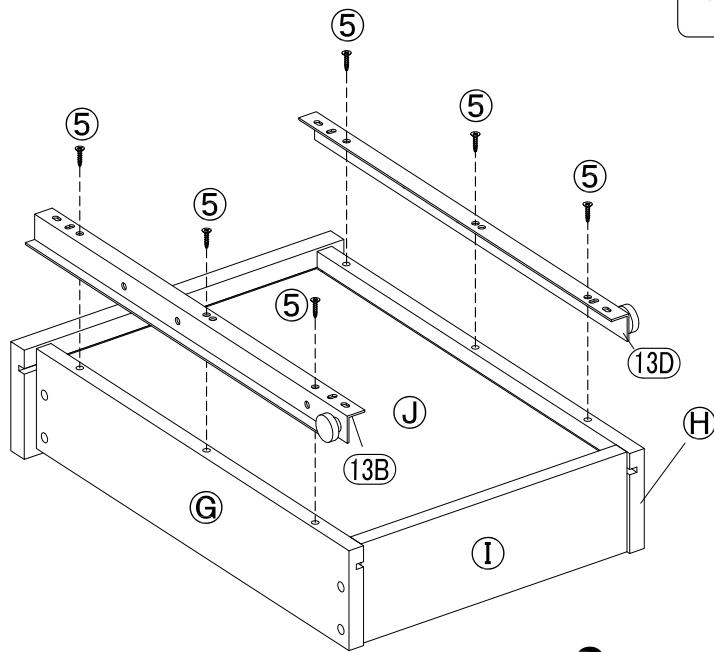
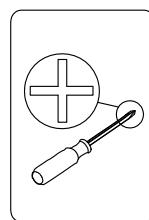


Tornillo 4 Conecotor de plástico



8

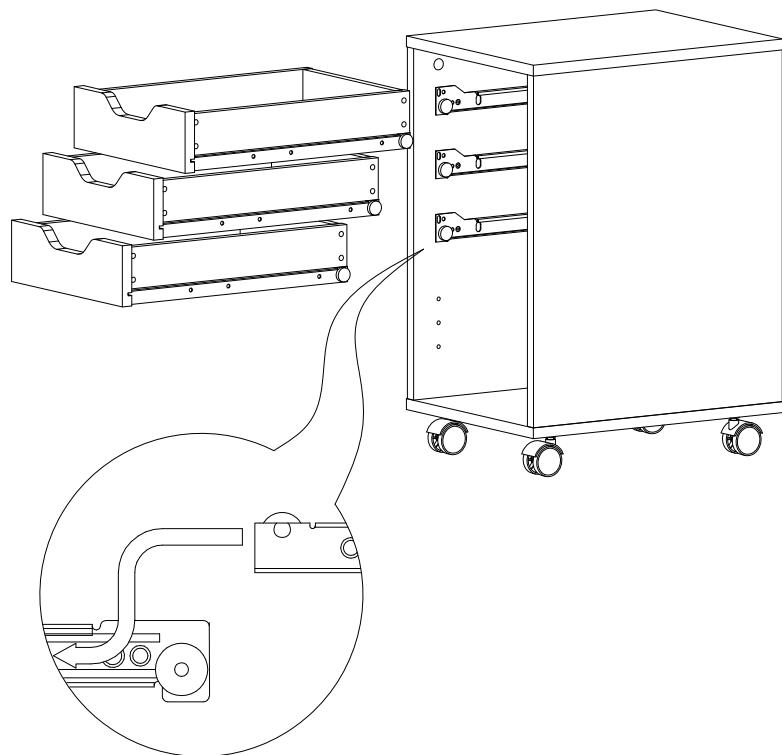
Fije la diapositiva del cajón (13B)(13D) a la parte G y H con el tornillo ⑤ como se muestra.



Tornillo 2 Diapositiva del cajón

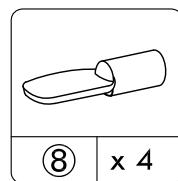
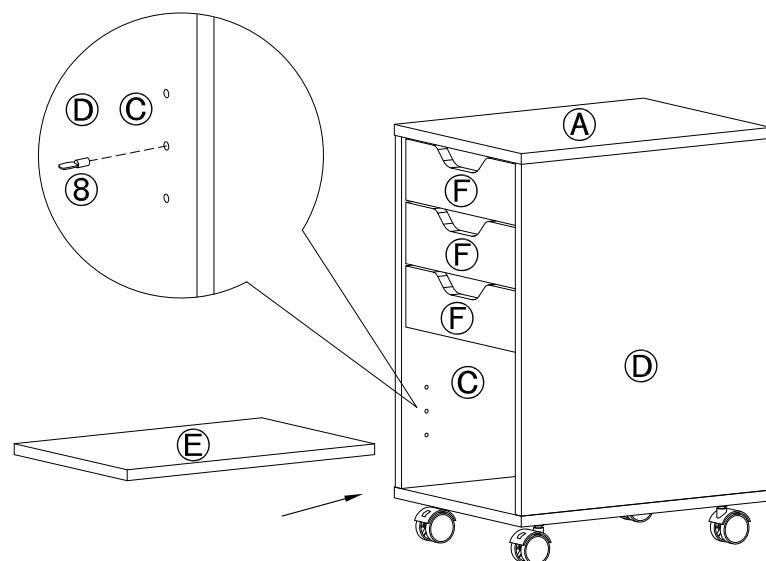
9

Poner el cajones dentro como se muestra.



10

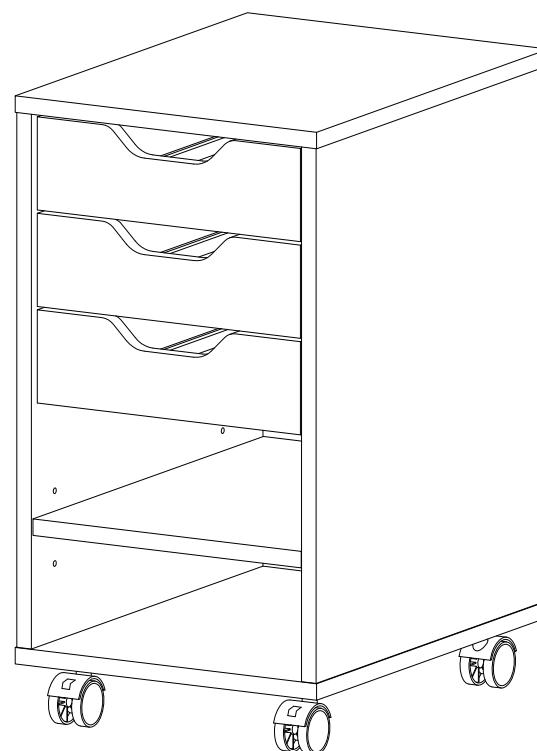
Inserte el soporte del estante ⑧ en la parte C y D, luego coloque la parte E en los soportes del estante como se muestra.



Soporte del estante

11

Ahora Su Unidad Está Compuesta



Por favor de llamarnos para piezas de reemplazo o ayudas:
1-800-729-1569 Lunes-Viernes 9:00am-5:00pm EST