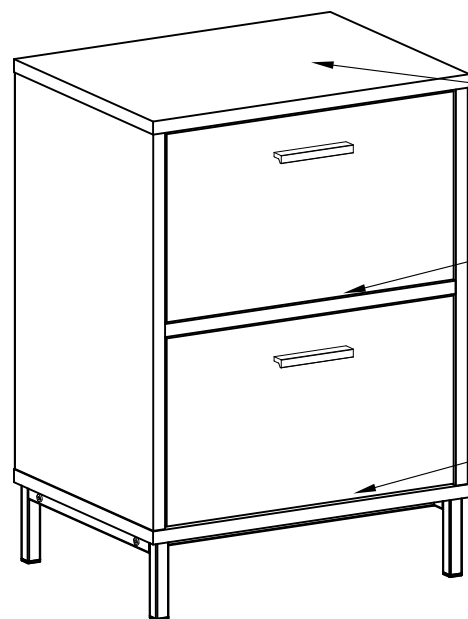


BETTER HOMES & GARDENS FILE ORGANIZER WITH METAL BASE

VENDOR STOCK NUMBERS
BH19-D01-109-06-WHITE



TOP PANEL MAXIMUM LOAD
• 66 LB (30 KG)

MIDDLE PANEL MAXIMUM LOAD
• 33 LB (15 KG)

BOTTOM PANEL MAXIMUM LOAD
• 50 LB (22.7 KG)

RECOMMENDED NUMBER OF PEOPLE FOR ASSEMBLY: 1
ESTIMATED ASSEMBLY TIME: 1 HOUR

- CALL OUR TOLL FREE NUMBER **1-800-729-1569** FOR FURTHER ASSISTANCE.
- ADDITIONAL PARTS ARE AVAILABLE FOR A FEE.
- THIS INSTRUCTION BOOKLET CONTAINS **IMPORTANT** SAFETY INFORMATION. PLEASE READ AND KEEP FOR FUTURE REFERENCE.
- DO NOT ALLOW CHILDREN TO CLIMB OR PLAY ON THE UNIT.
- CLEAN THE PRODUCT WITH YOUR FAVORITE FURNITURE POLISH AND A SOFT CLOTH.
- DO NOT USE HARSH CHEMICALS OR ABRASIVE CLEANERS.
- MOVE YOUR NEW FURNITURE CAREFULLY WITH TWO PEOPLE. NEVER PUSH OR DRAG THE UNIT.

DO NOT RETURN THE PRODUCT TO THE STORE.
INDIVIDUAL STORES DO NOT STOCK PARTS.
FOR MISSING OR DAMAGED PARTS CALL
1-800-729-1569.

PARTS WILL BE SHIPPED FREE OF CHARGE.

FOR PROMPT, RELIABLE SERVICE, PLEASE HAVE
YOUR ASSEMBLY MANUAL READY.

LOT NUMBER _____

DATE OF PURCHASE ____/____/____

Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



We are available to assist you Monday -Friday
from 9:00 am - 5:00 pm Eastern Standard Time.
1-800-729-1569
USA only.

BETTER HOMES & GARDENS FILE ORGANIZER WITH METAL BASE

VENDOR STOCK NUMBERS
BH19-D01-109-06-WHITE



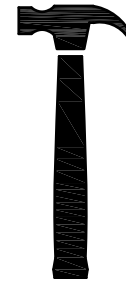
BEFORE STARTING

- Read and understand all the steps carefully before starting. If each step is not followed in the correct order the assembly will be difficult and may result in damages.
- Work in a spacious area, preferably on a carpeted surface, near where the unit will be used.
- Make sure all the parts are included. Most boards are labeled with a removable sticker.

Helpful hints

- Call our toll free number if you need assistance.
We are available to assist you Monday - Friday from 9:00 am - 5:00 pm Eastern Standard Time.
- **1-800-729-1569** USA only.

TOOLS NEEDED TO ASSEMBLE



hammer



flat head
screw driver



philips head
screw driver



DO NOT USE POWER TOOLS TO ASSEMBLE YOUR FURNITURE. POWER TOOLS MAY DAMAGE THE PARTS AND RESULT IN DAMAGE.

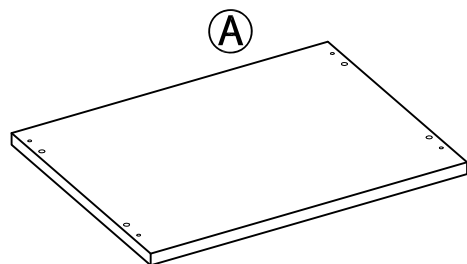
Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



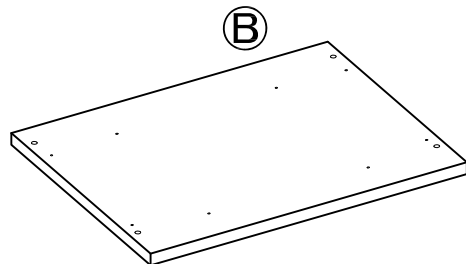
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BETTER HOMES & GARDENS FILE ORGANIZER WITH METAL BASE

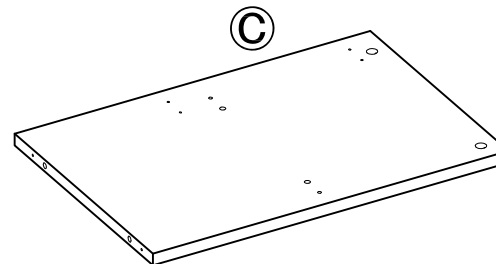
VENDOR STOCK NUMBERS
BH19-D01-109-06-WHITE



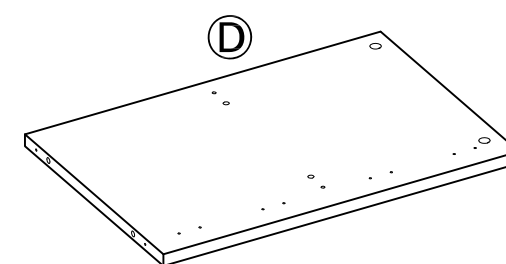
Top panel
(Qty: 1)



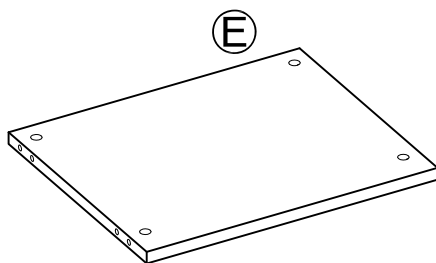
Bottom panel
(Qty: 1)



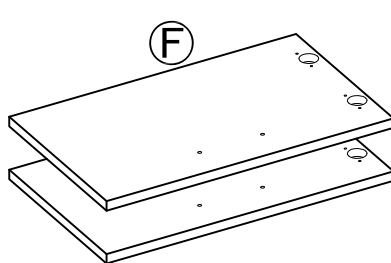
Left side panel
(Qty: 1)



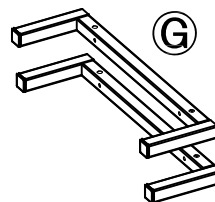
Right side panel
(Qty: 1)



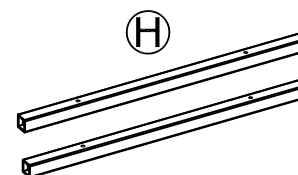
Middle panel
(Qty: 1)



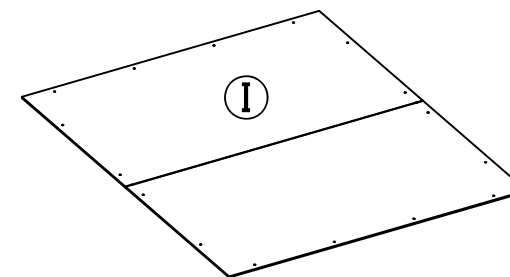
Door panel
(Qty: 2)



Metal feet
(Qty: 2)



Metal tube
(Qty: 2)



Back panel
(Qty: 1)

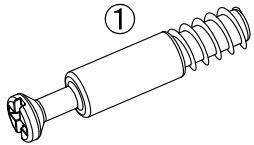
VERIFY THAT ALL PARTS ARE LISTED BEFORE BEGINNING



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1-800-729-1569
USA only.

BETTER HOMES & GARDENS FILE ORGANIZER WITH METAL BASE

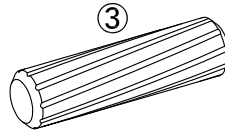
VENDOR STOCK NUMBERS
BH19-D01-109-06-WHITE



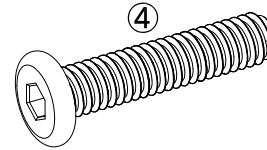
Cam bolt
Qty: 8



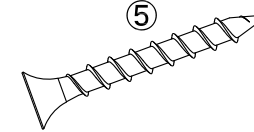
Cam lock
Qty: 8



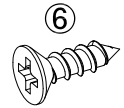
Wood dowel
Qty: 12



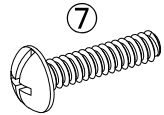
Screw bolt
Qty: 4



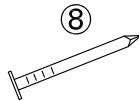
Screw 1
Qty: 12



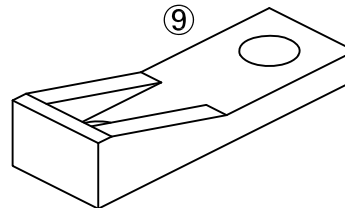
Screw 2
Qty: 20+1 Extra



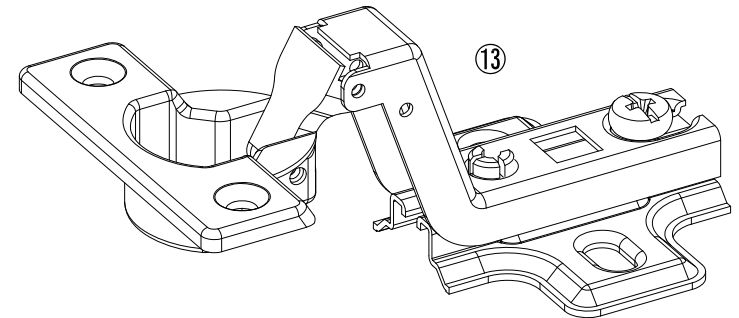
Screw 3
Qty: 4



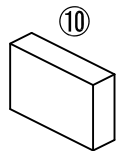
Nail
Qty: 16+1 Extra



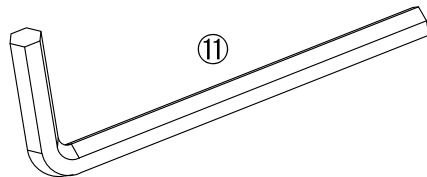
Plastic stopper
Qty: 2



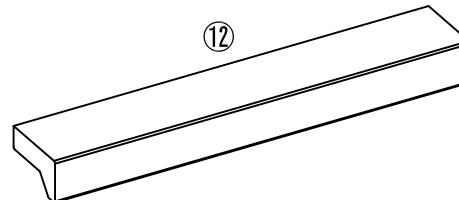
Hinges
Qty: 4



EVA pad
Qty: 2



Allen key
Qty: 1



Handle
Qty: 2

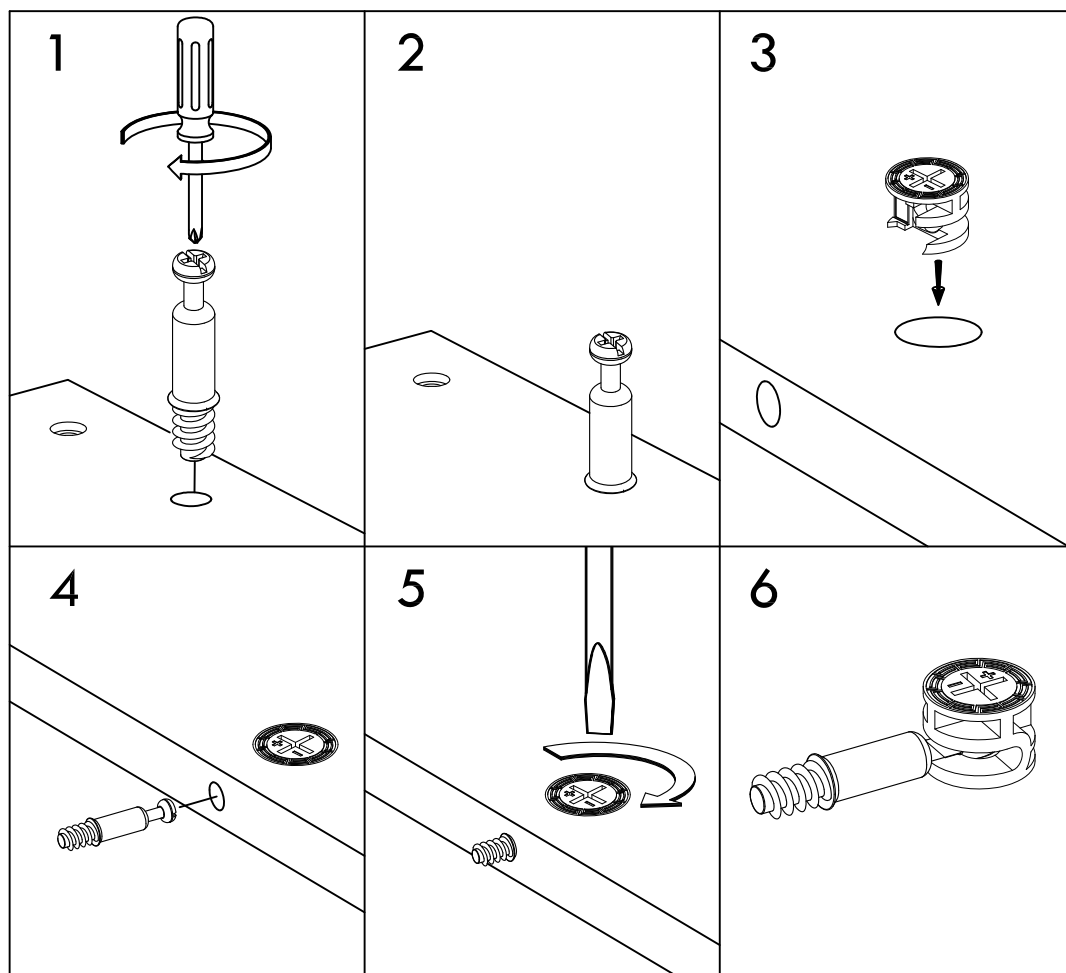
VERIFY THAT ALL PARTS ARE LISTED BEFORE BEGINNING



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BETTER HOMES & GARDENS FILE ORGANIZER WITH METAL BASE

VENDOR STOCK NUMBERS
BH19-D01-109-06-WHITE



CAM FASTENING SYSTEM

1. Screw the **cam bolt** into the predrilled panel. The screw should be tightened so no threads are visible.
2. The larger ring of the cam should touch the panel.
3. Insert the **cam lock** into the predrilled hole in the panel. The plus and minus signs should be facing the outside of the panel.
4. Connect the previously tightened **cam bolt** with the panel connected into the **cam lock**.
5. Using a flat head screw driver, turn the **cam lock** halfway clockwise to secure the **cam bolt**.
6. **FAILURE TO PROPERLY SECURE THE CAM LOCK AND CAM BOLT COULD RESULT IN PRODUCT INSTABILITY AND FAILURE.**

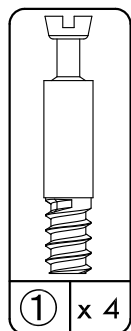
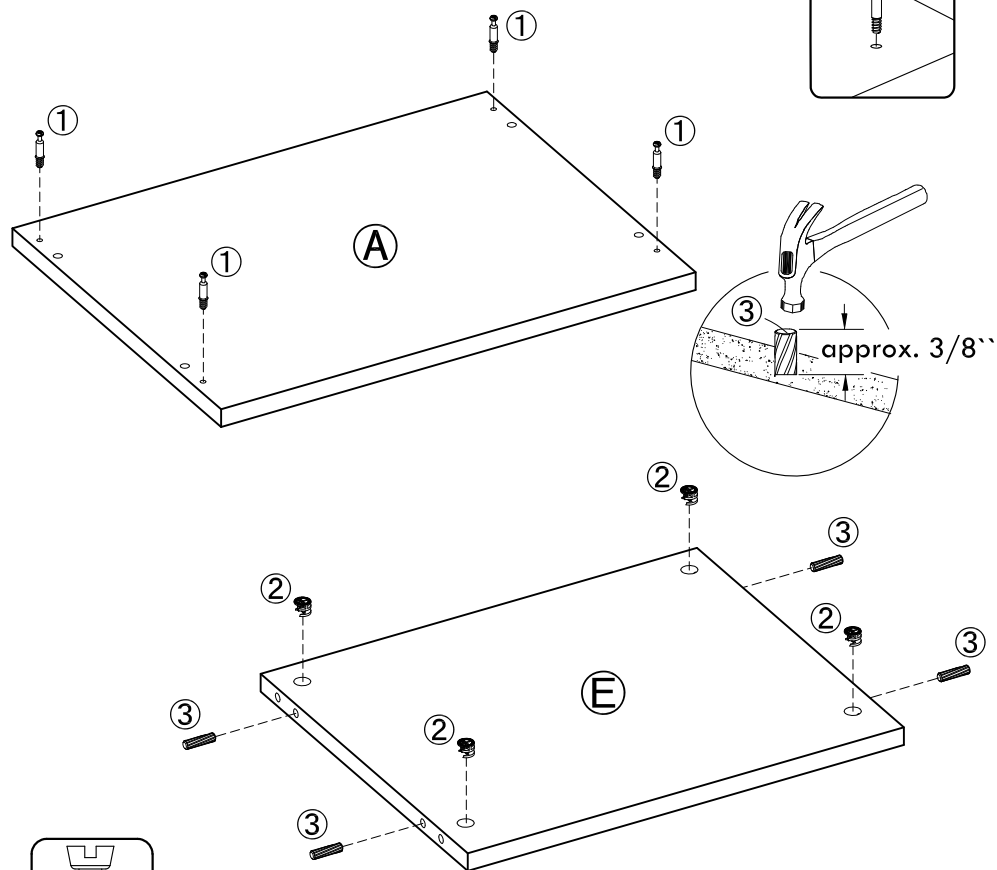
Huisen Furniture (Longnan) Co.,Ltd.
Designed in the USA
Made in China



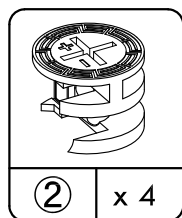
We are available to assist you Monday -Friday
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1-800-729-1569
USA only.

1

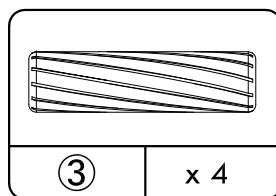
Insert hardware ①, ② and ③ into part A & E as shown.



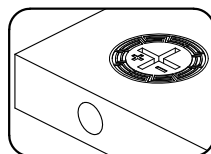
Cam bolt



Cam lock



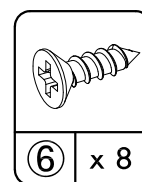
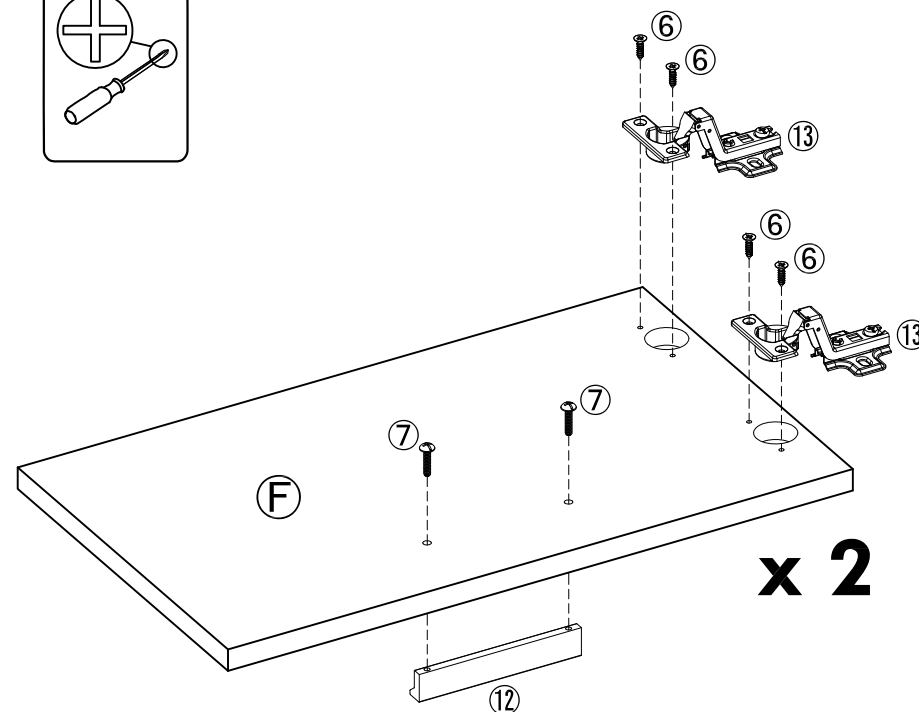
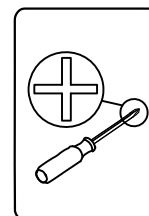
Wood dowel



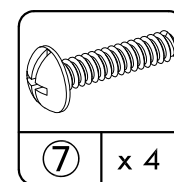
Arrow of cam lock points to predrilled hole

2

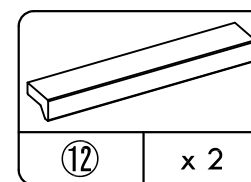
Insert hinges ⑬ on part F using screw ⑥ as shown. Attach handle ⑫ on part F using screw ⑦ as shown.



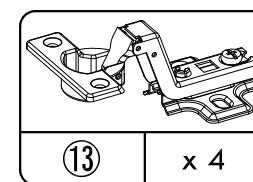
Screw 2



Screw 3



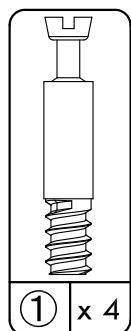
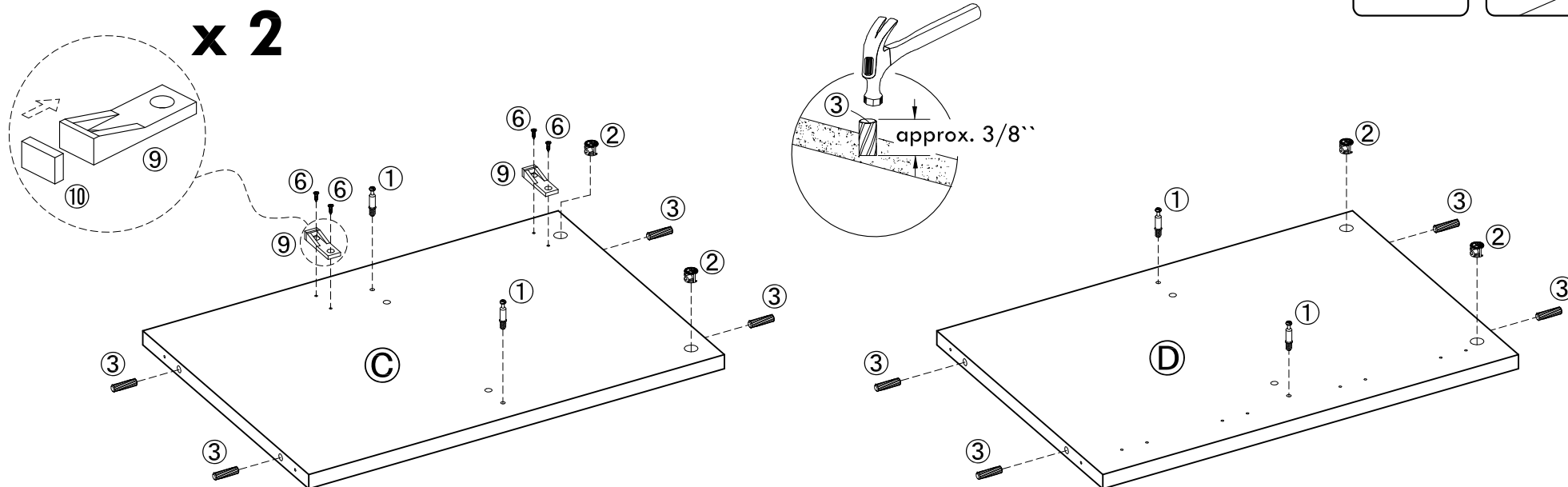
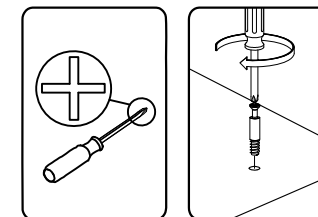
Handle



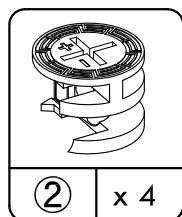
Hinges

3

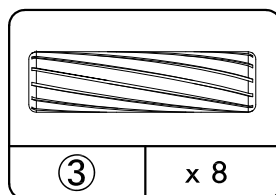
Insert hardware ①, ② and ③ into part C & D as shown.
Assemble the plastic stopper ⑨ on part C using screw ⑥ as shown.



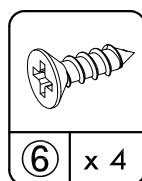
Cam bolt



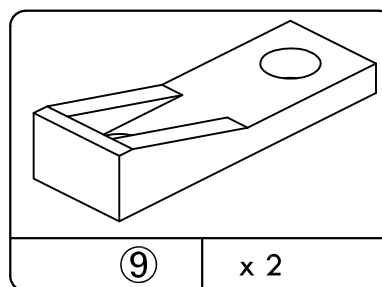
Cam lock



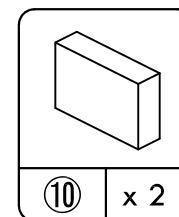
Wood dowel



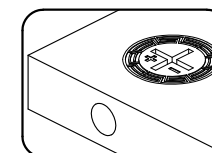
Screw 2



Plastic stopper



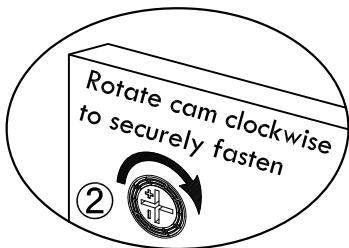
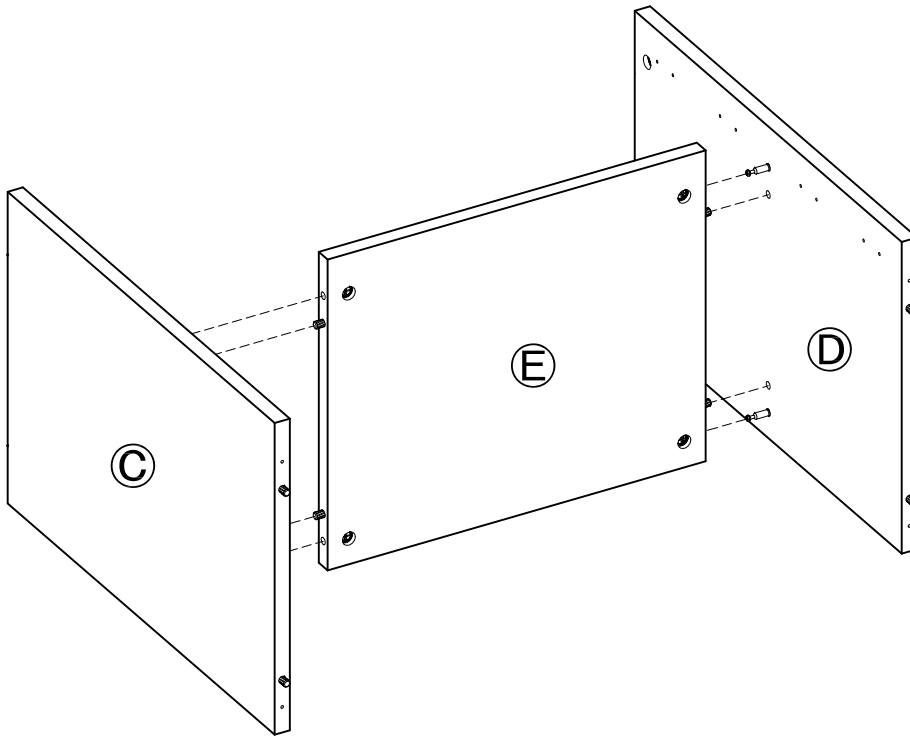
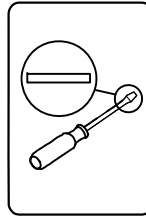
EVA pad



Arrow of cam lock points to predrilled hole

4

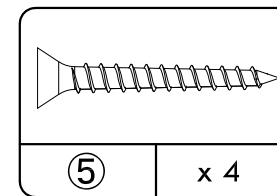
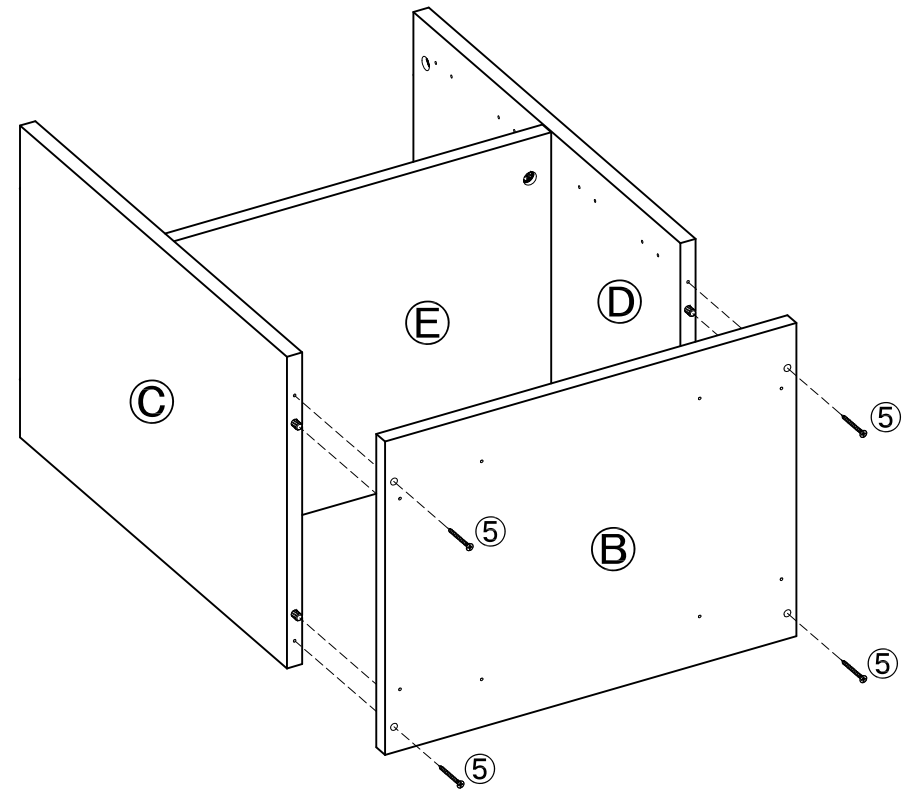
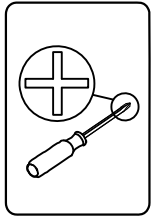
Attach part C & D to part E and then tighten the cam locks ②.



x 4

5

Attach part B to the structure using screw ⑤ as shown.



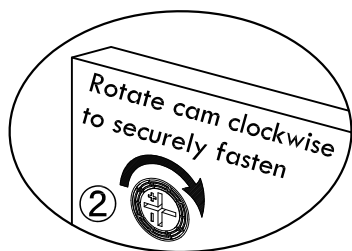
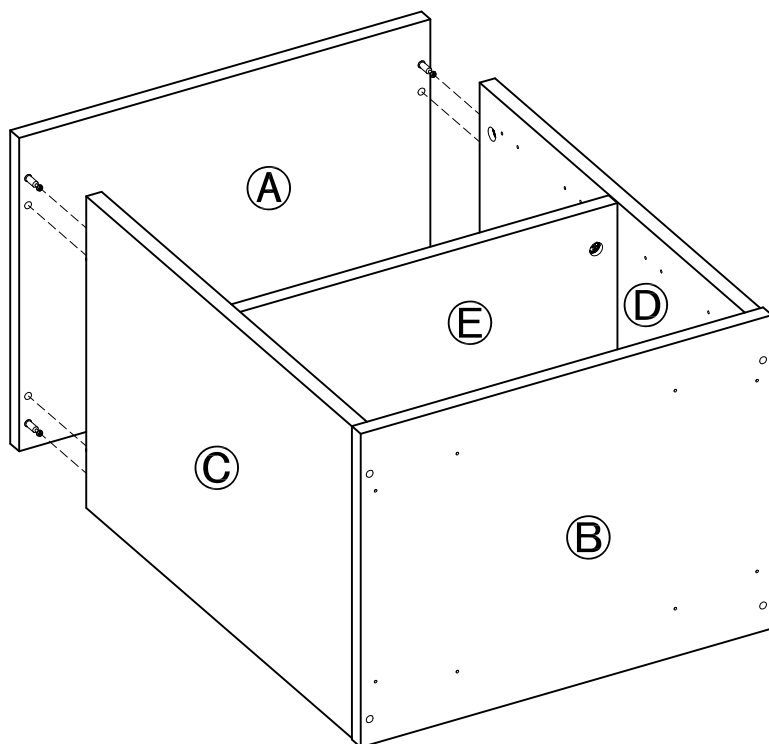
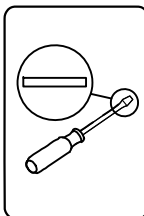
⑤

x 4

Screw 1

6

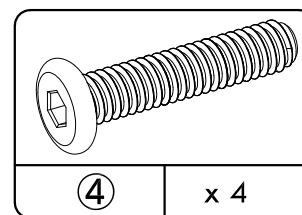
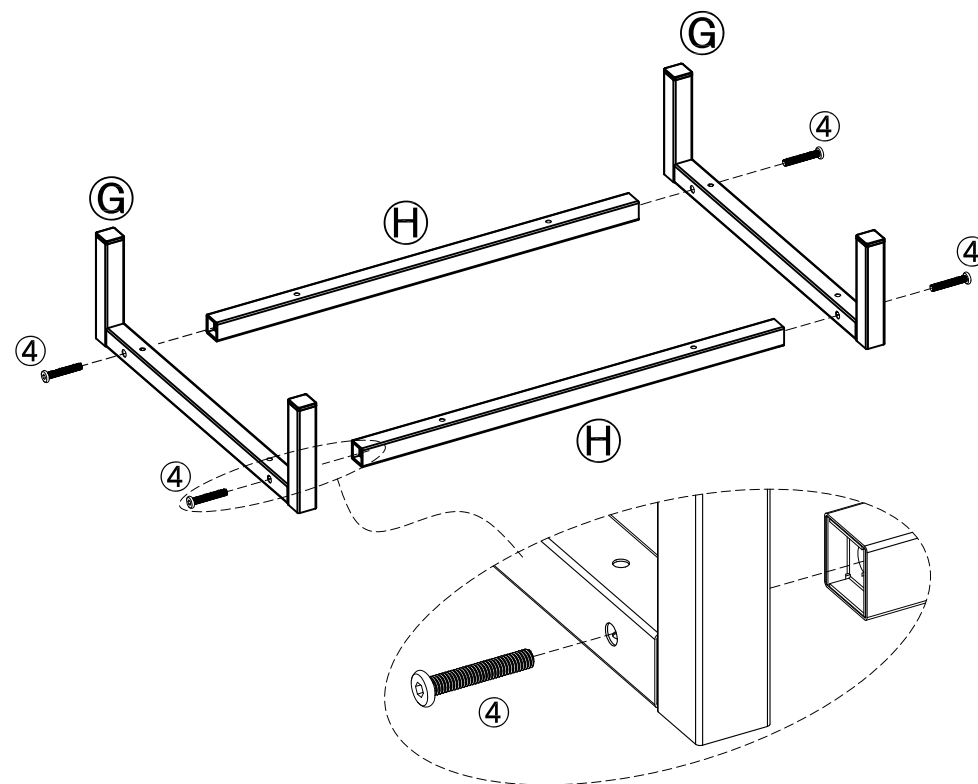
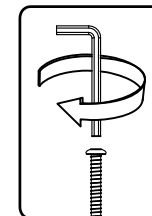
Attach part A to the structure and then tighten the cam locks ②.



x 4

7

Assemble Part G to part H using screw bolt ④ with attached allen key as shown. Tighten the bolts completely in order to avoid wobble/ instability.

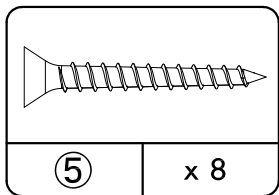
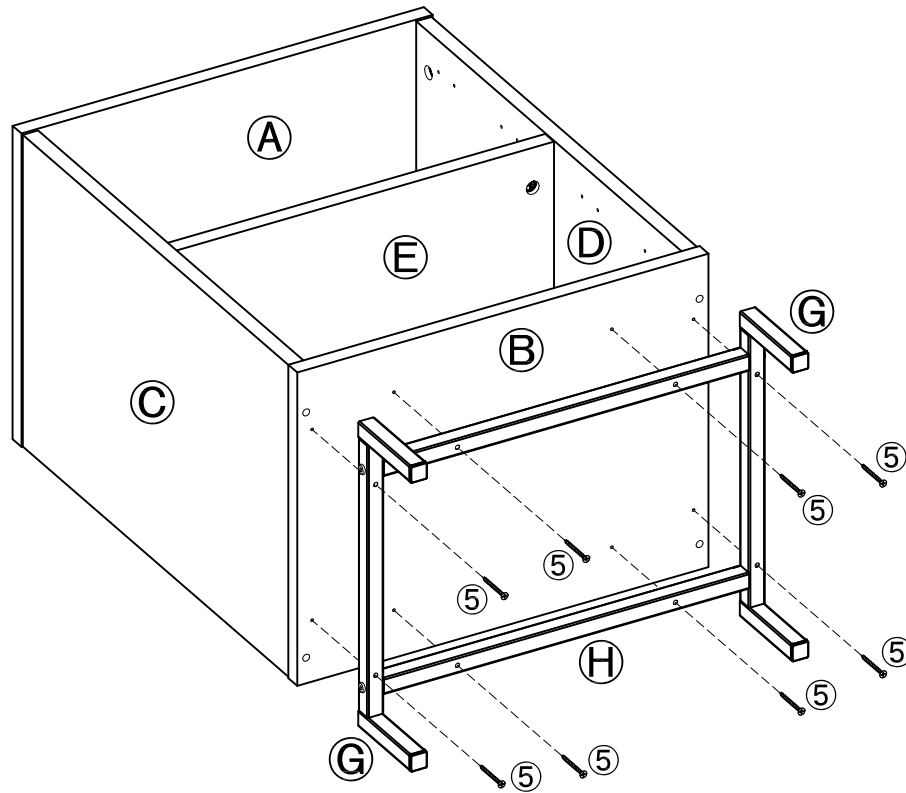
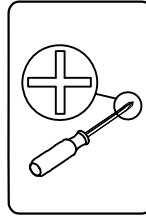


x 4

Screw bolt

8

Attach the metal base to the bottom of part B using screw ⑤ as shown.

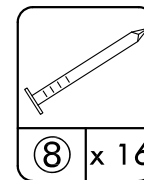
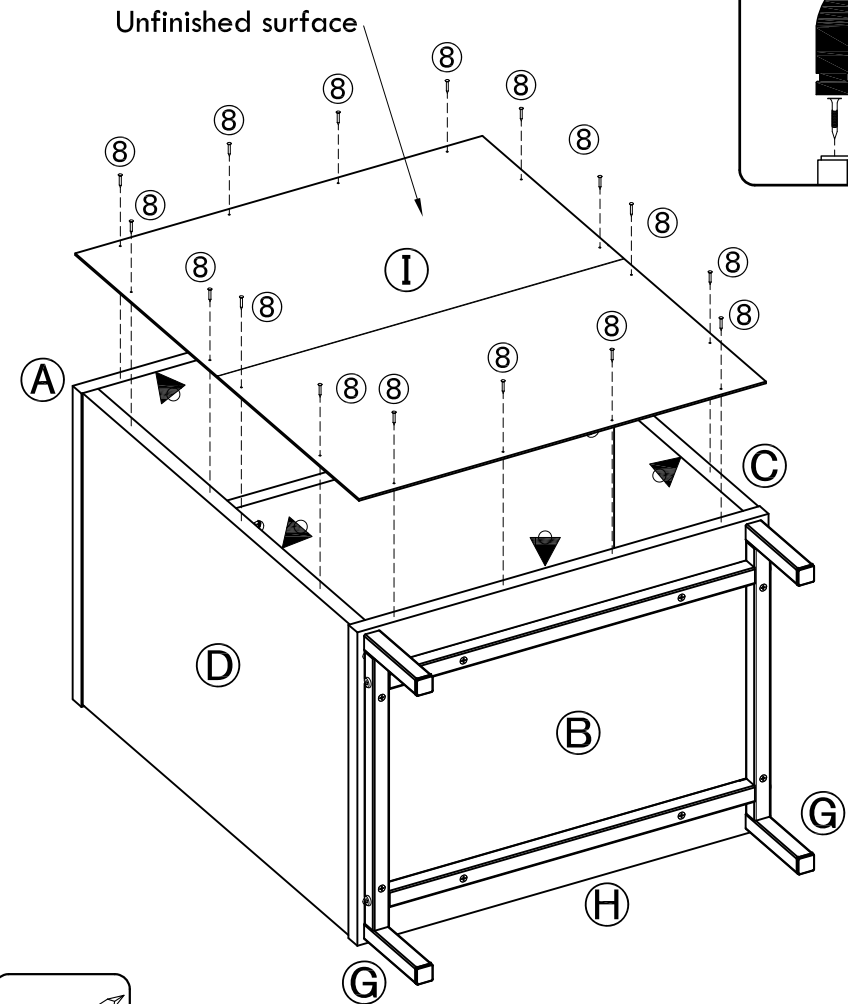
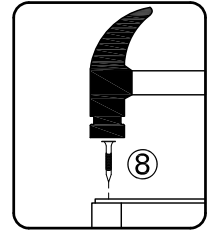


⑤ x 8

Screw 1

9

Align and attach part I to the unit using nail ⑧ as shown.



⑧ x 16

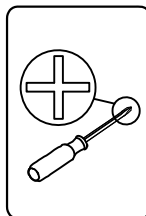
Nail

PLEASE NOTE:

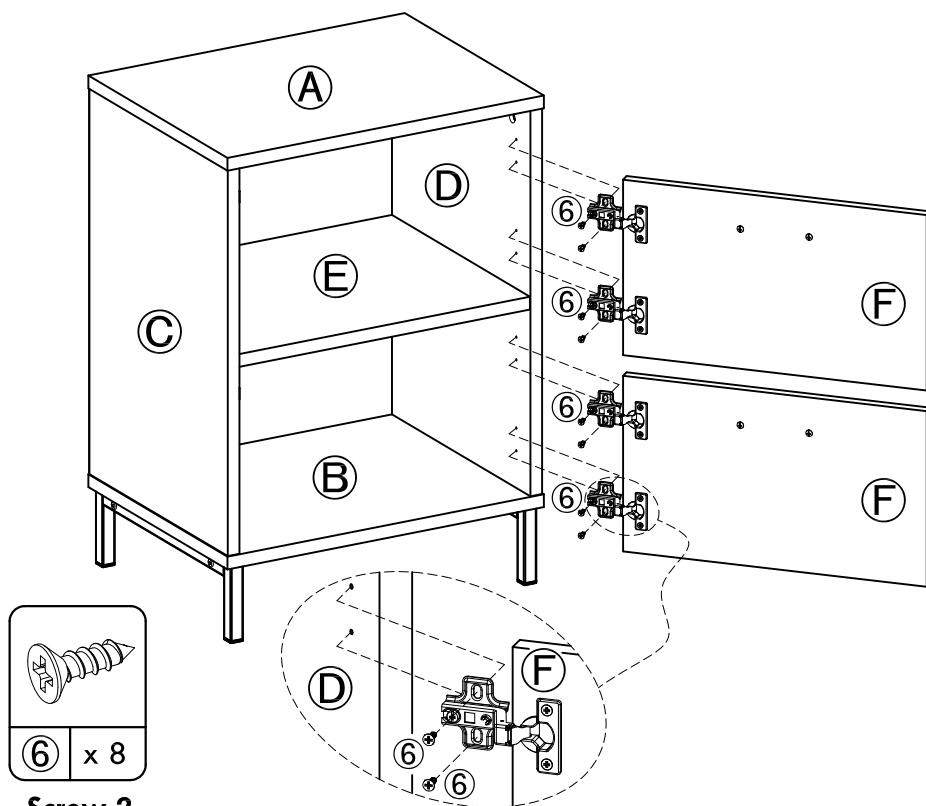
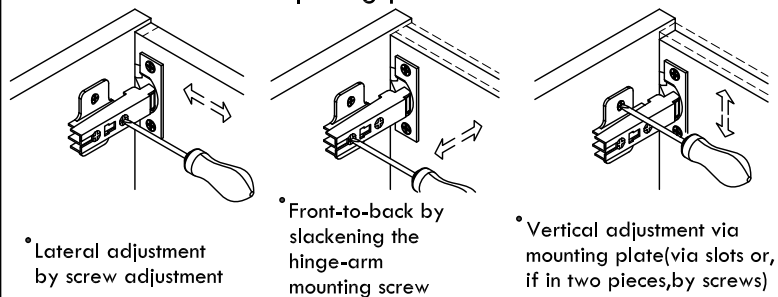
▼ All unfinished edges are facing UP!

10

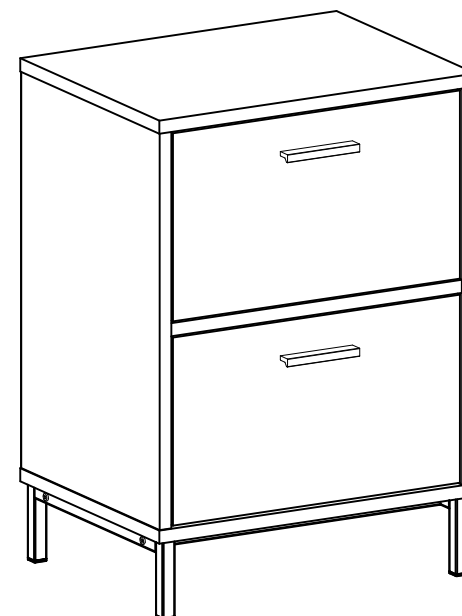
Assemble the door panel F on part D using screw ⑥ as shown.



Adjusting possibilities



Now Your Unit Is Completed



Quality Guarantee

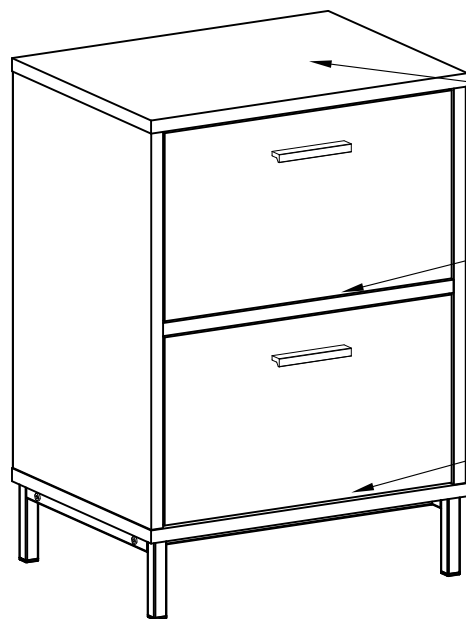
Should this product be defective in workmanship or materials or fail under normal use, we will repair or replace it for up to (1) year from date of purchase.

This warranty gives you specific legal rights and you may also have other rights which vary from State to State.

Please call for replacement parts or assistance: 1-800-729-1569
Monday - Friday 9:00 am - 5:00 pm EST

BETTER HOMES & GARDENS ORGANIZADOR DE ARCHIVOS CON BASE DE METAL

NÚMERO DE STOCK DEL VENDEDOR
BH19-D01-109-06-BLANCO



PANEL SUPERIOR CARGA MÁXIMA
66 LB (30 KG)

PANEL DEL MEDIO CARGA MÁXIMA
33 LB (15 KG)

PANEL INFERIOR CARGA MÁXIMA
50 LB (22.7 KG)

NÚMERO DE PERSONAS RECOMENDADO PARA EL ENSAMBLAJE: 1
TIEMPO ESTIMADO DE ENSAMBLAJE: 1 HORA

- LLAME A NUESTRO NÚMERO GRATUITO **1-800-729-1569** PARA OBTENER MÁS AYUDA.
- PIEZAS ADICIONALES ESTÁN DISPONIBLES POR UNA TARIFA.
- ESTE MANUAL DE INSTRUCCIÓN CONTIENE INFORMACIÓN **IMPORTANTE** DE SEGURIDAD. POR FAVOR DE LEER Y GUARDAR PARA FUTURAS REFERENCIAS.
- NO DEJAR A LOS NIÑOS SUBIR O JUGAR SOBRE LA UNIDAD.
- LIMPIAR EL PRODUCTO CON TU PULIDOR FAVORITE DE MUEBLE Y UN TRAPO BLANDO.
- NO USAR QUÍMICOS FUERTES O PRODUCTO DE LIMPIEZA ABRASIVO.
- MUEVA SUS NUEVOS MUEBLES CUIDADOSAMENTE CON DOS PERSONAS, NUNCA EMPUJE O ARRASTRE LA UNIDAD.

NO DEVOLVER EL PRODUCTO A LA TIENDA.
TIENDAS INDIVIDUALES NO RESERVAN PIEZAS.
PARA PIEZAS PERDIDAS O DAÑADAS LLAME AL
1-800-729-1569.
PARTES SERÁN ENVIADOS DE FORMA GRATUITA.

PARA UN SERVICIO RÁPIDO Y CONFIABLE, POR
FAVOR DE TENER A MANO EL MANUAL DE
ENSAMBLAJE.

NÚMERO DE PARTIDA _____

FECHA DE COMPRA ____/____/____

Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



Estamos disponibles para ayudarlo de Lunes - Viernes
de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

BETTER HOMES & GARDENS ORGANIZADOR DE ARCHIVOS CON BASE DE METAL

NÚMERO DE STOCK DEL VENDEDOR
BH19-D01-109-06-BLANCO



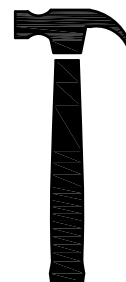
ANTES DE COMENZAR

- Leer y entender todos los pasos cuidadosamente antes de comenzar. si no se sigue cada paso en el orden correcto, el montaje será difícil y puede ocasionar daños.
- Trabajar en una zona amplia, mejor sobre la alfombra, cerca del sitio donde la unidad se utiliza.
- Asegurarse de que todas las piezas estén incluidos. La mayoría de los tableros están etiquetados con una pegatina removible.

Consejos útiles

- Llamar a nuestro número gratis para ayuda. Estamos disponibles para ayudarlo de lunes - Viernes de 9:00 am - 5:00 pm hora de la zona este.
- **1-800-729-1569** Sólo E.E.U.U.

HERRAMIENTAS NECESARIAS PARA ENSAMBLAR



martillo



destornillador de
cabeza plana



destornillador de
cabeza phillips



**NO UTILICE HERRAMIENTAS ELÉCTRICAS
PARA MONTAR SUS MUEBLES.
HERRAMIENTAS ELÉCTRICAS PUEDEN
DAÑAR LAS PIEZAS Y PROVOCAR DAÑOS.**

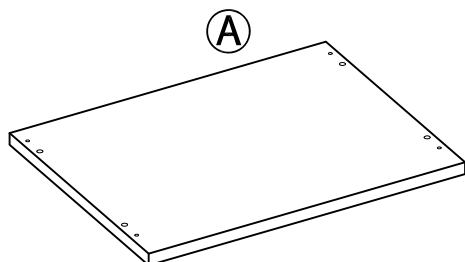
Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



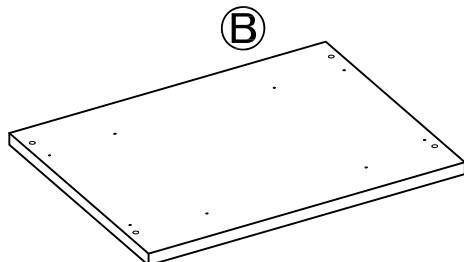
Estamos disponibles para ayudarlo de Lunes - Viernes de 9:00 am - 5:00 pm Hora de la Zona Este.
1-800-729-1569
Sólo E.E.U.U.

BETTER HOMES & GARDENS ORGANIZADOR DE ARCHIVOS CON BASE DE METAL

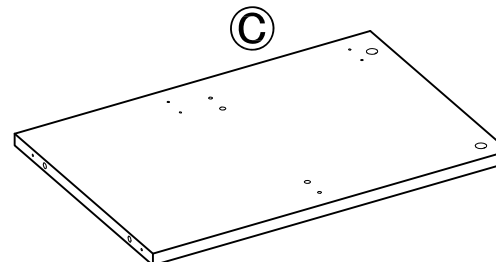
NÚMERO DE STOCK DEL VENDEDOR
BH19-D01-109-06-BLANCO



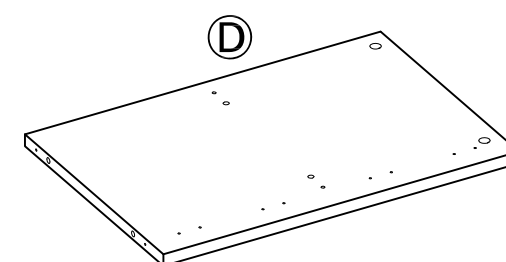
Panel superior
(Cantidad: 1)



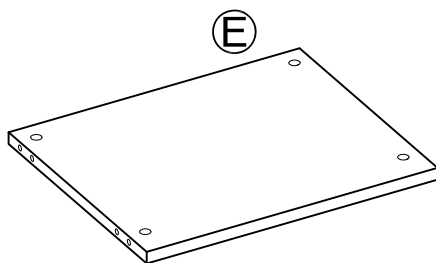
Panel inferior
(Cantidad: 1)



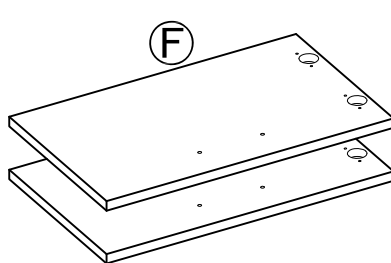
Panel lateral izquierdo
(Cantidad: 1)



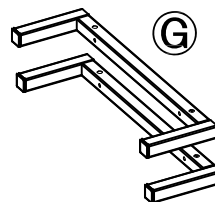
Panel lateral derecho
(Cantidad: 1)



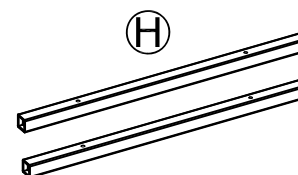
Panel del medio
(Cantidad: 1)



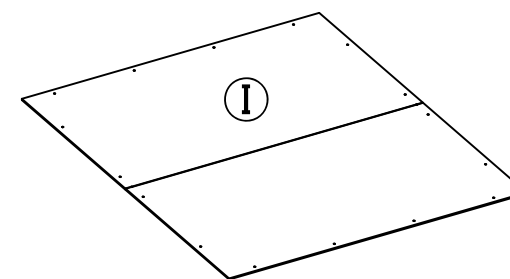
Panel de puerta
(Cantidad: 2)



Pies de metal
(Cantidad: 2)



Tubo de metal
(Cantidad: 2)



Panel posterior
(Cantidad: 1)

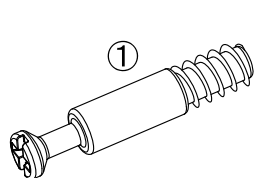
**VERIFIQUE QUE TODAS LAS PIEZAS ESTÉN EN LA LISTA ANTES
DE COMENZAR**



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BETTER HOMES & GARDENS ORGANIZADOR DE ARCHIVOS CON BASE DE METAL

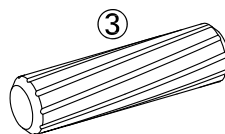
NÚMERO DE STOCK DEL VENDEDOR
BH19-D01-109-06-BLANCO



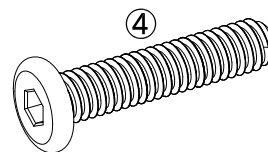
Tornillo de combadura
Cantidad: 8



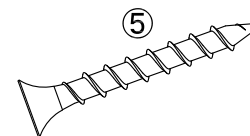
Cerrojo de combadura
Cantidad: 8



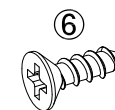
Clavija de madera
Cantidad: 12



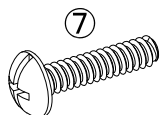
Tornillo
Cantidad: 4



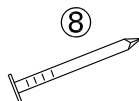
Tornillo 1
Cantidad: 12



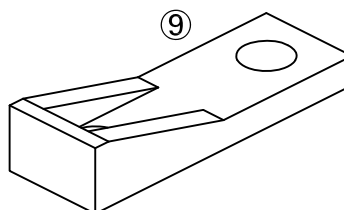
Tornillo 2
Cantidad: 20+1 Extra



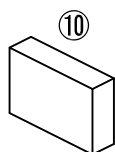
Tornillo 3
Cantidad: 4



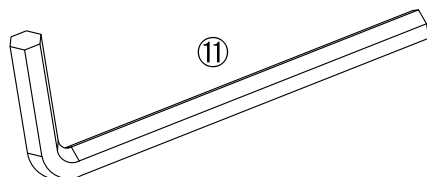
Clavo
Cantidad: 16+1 Extra



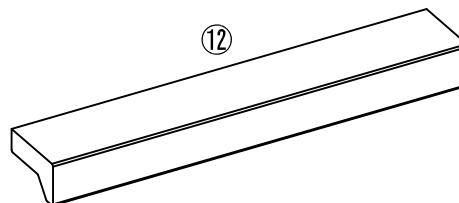
Taco plástico
Cantidad: 2



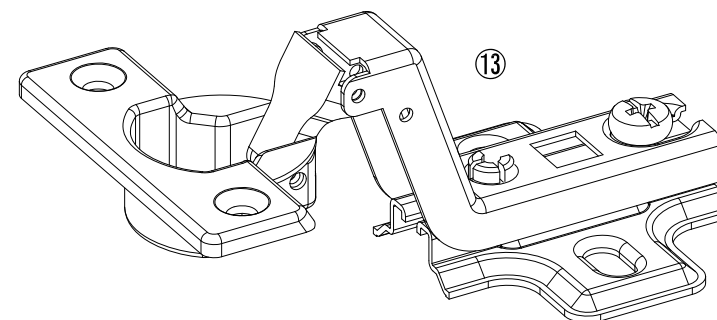
Almohadilla de EVA
Cantidad: 2



Llave allen
Cantidad: 1



Mando
Cantidad: 2



Bisagras
Cantidad: 4

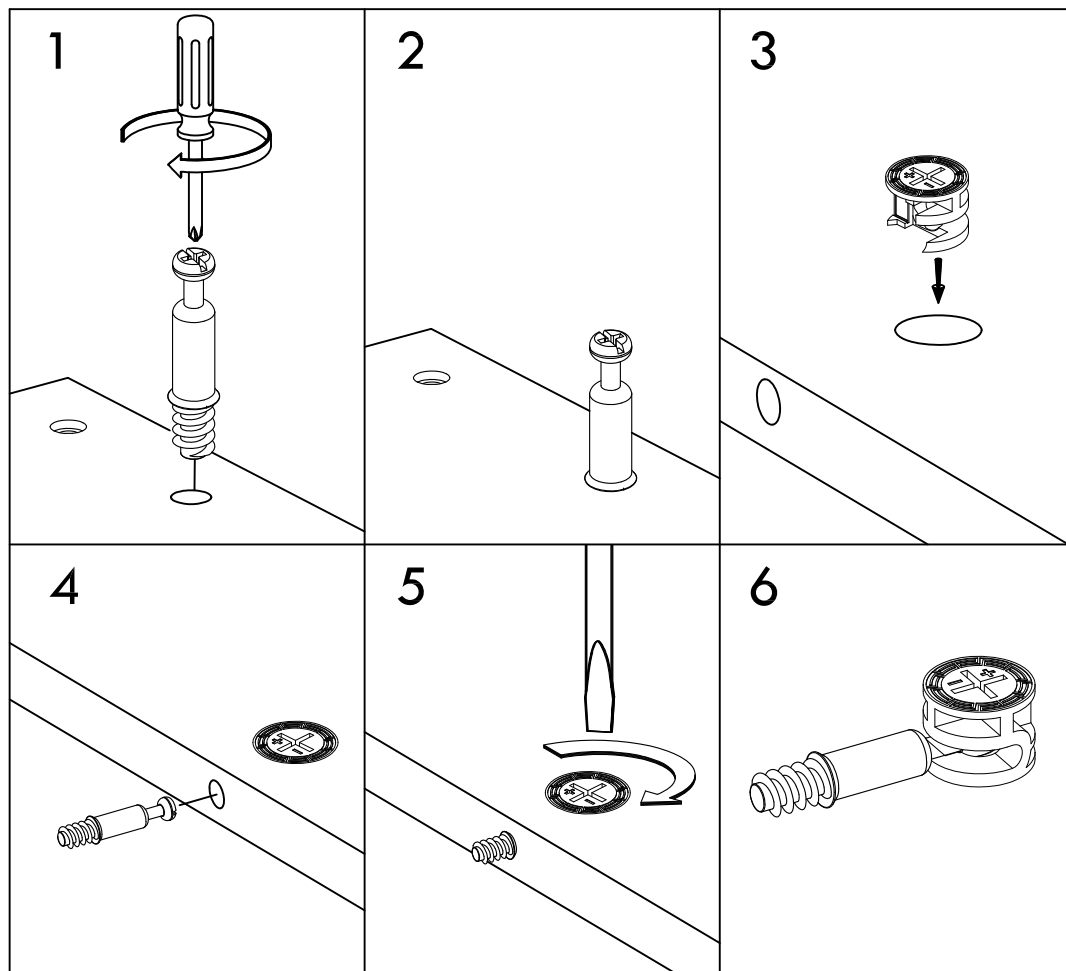
VERIFIQUE QUE TODAS LAS PIEZAS ESTÉN EN LA LISTA ANTES DE COMENZAR



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NÚMERO DE STOCK DEL VENDEDOR
BH19-D01-109-06-BLANCO



SISTEMA DE FIJACIÓN CAM

1. Atornille el **Tornillo de combadura** en el panel pretaladrado. El tornillo debe apretarse para que no haya roscas visibles.
2. El anillo más grande del cam debe tocar el panel.
3. Inserte el **Cerrojo de combadura** en el agujero pretaladrado en el panel. Los signos de más y menos deben estar orientados hacia el exterior del panel.
4. Conecte el **Tornillo de combadura** previamente apretado con el panel conectado en el **Cerrojo de combadura**.
5. Usando un destornillador de cabeza plana, gire el **Cerrojo de combadura** hasta la mitad en según las agujas del reloj para asegurar el **Tornillo de combadura**.
6. **SI NO SE ASEGURA ADECUADAMENTE EL CERROJO DE COMBADURA Y EL TORNILLO DE COMBADURA, ODRÍA RESULTAR INESTABILIDAD Y FALLAS EN EL PRODUCTO.**

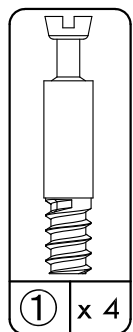
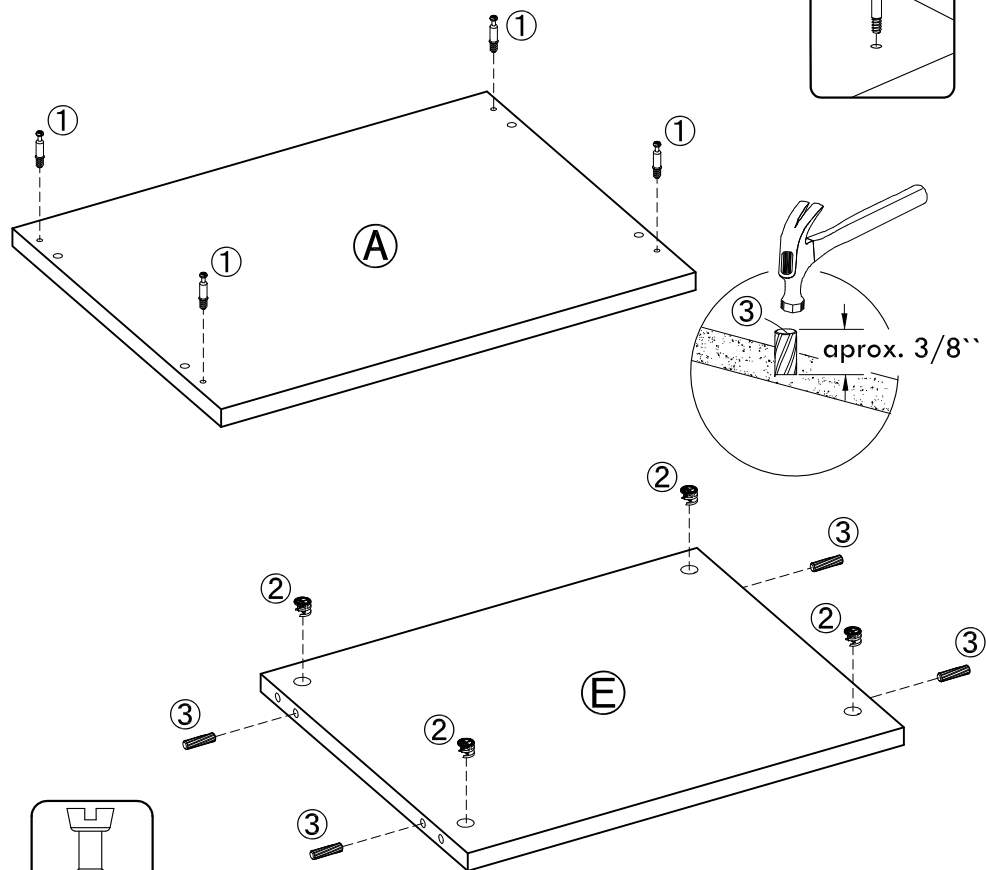
Huisen Furniture (Longnan) Co.,Ltd.
Diseñado en el E.E.U.U.
Hecho en China



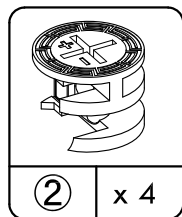
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1-800-729-1569
Sólo E.E.U.U.

1

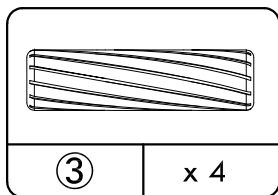
Inserte el hardware ①, ② y ③ en la parte A y E como se muestra.



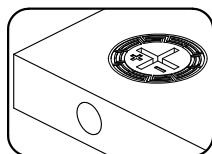
① x 4
Tornillo de combadura



② x 4
Cerrojo de combadura



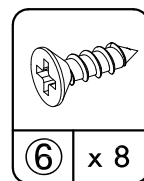
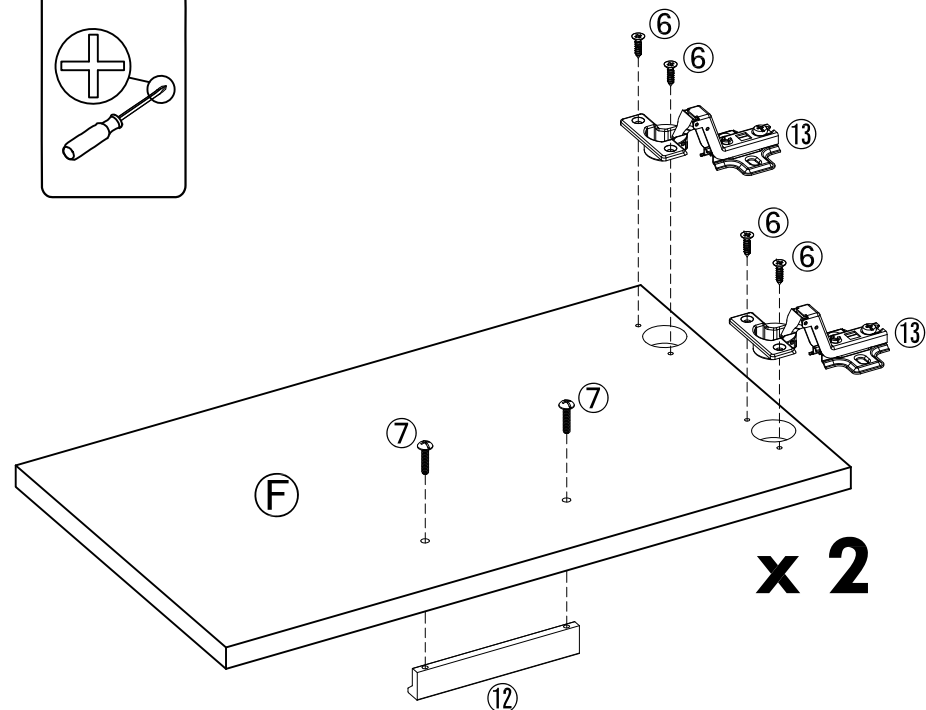
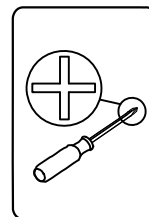
③ x 4
Clavija de madera



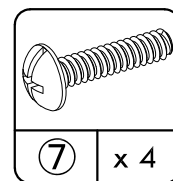
La flecha del camlock debe apuntar al orificio pretaladrado

2

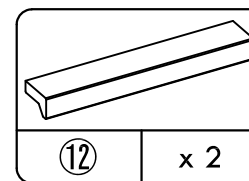
Inserte el bisagras ⑬ a la parte F usando el tornillo ⑥ como se muestra.
Fije la mando ⑫ a la parte F usando el tornillo ⑦ como se muestra.



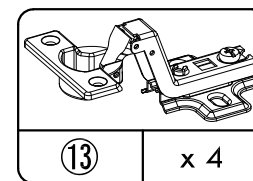
⑥ x 8
Tornillo 2



⑦ x 4
Tornillo 3



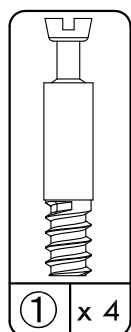
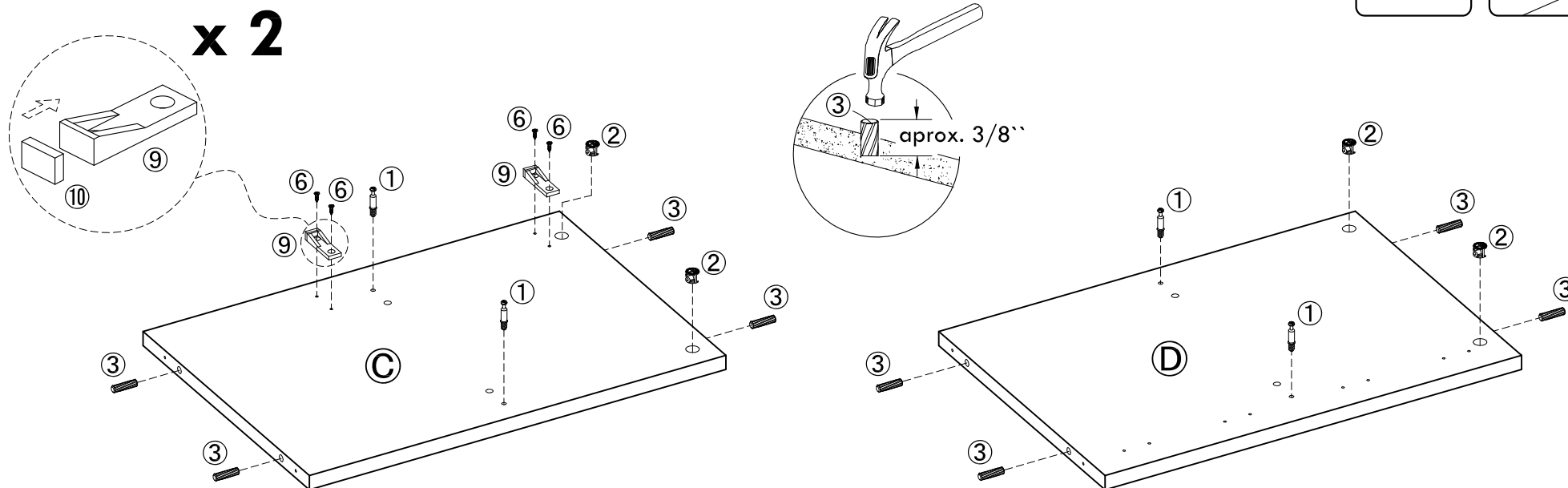
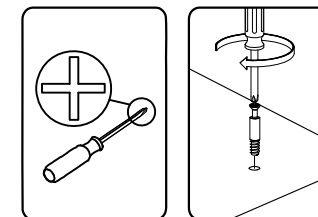
⑫ x 2
Mando



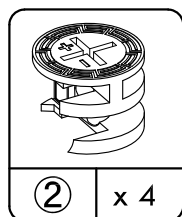
⑬ x 4
Bisagras

3

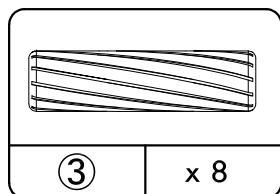
Inserte el hardware ①, ② y ③ en la parte C y D como se muestra.
Ensamblar el taco plástico ⑨ a la parte C usando el tornillo ⑥ como se muestra.



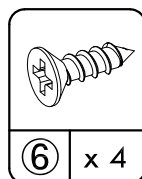
① x 4
Tornillo de
combadura



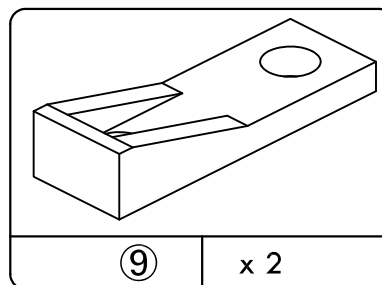
② x 4
Cerrojo de
combadura



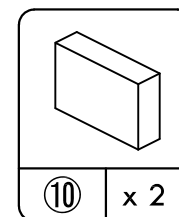
③ x 8
Clavija de madera



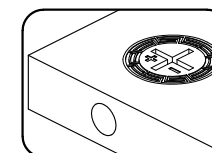
⑥ x 4
Tornillo 2



⑨ x 2
Taco plástico



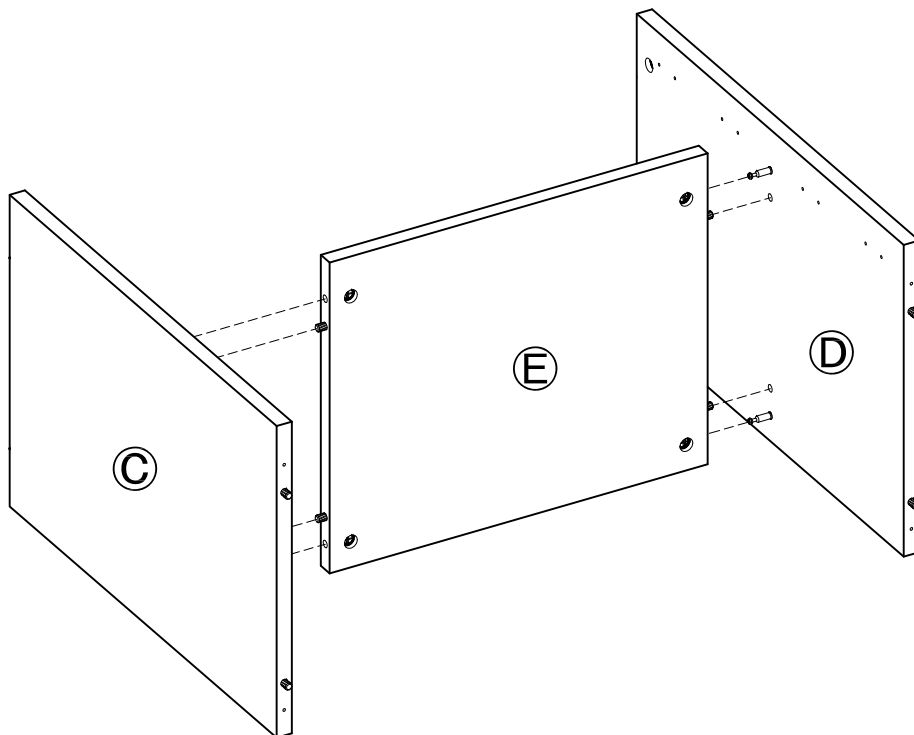
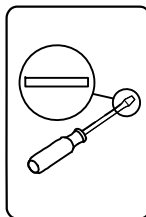
⑩ x 2
Almohadilla de EVA



La flecha del camlock
debe apuntar al
orificio pretaladrado

4

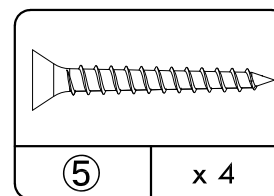
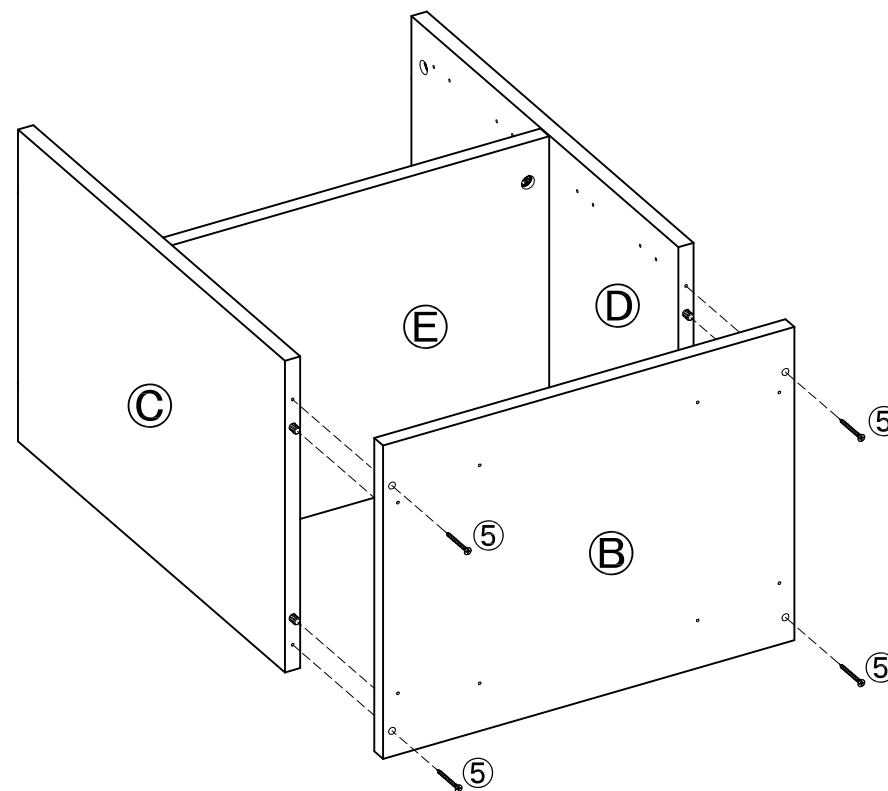
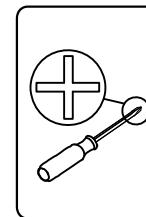
Fije la parte C y D a la parte E y luego apriete las cerraduras de leva ②.



x 4

5

Fije la parte B a la estructura utilizando el tornillo ⑤ como se muestra.



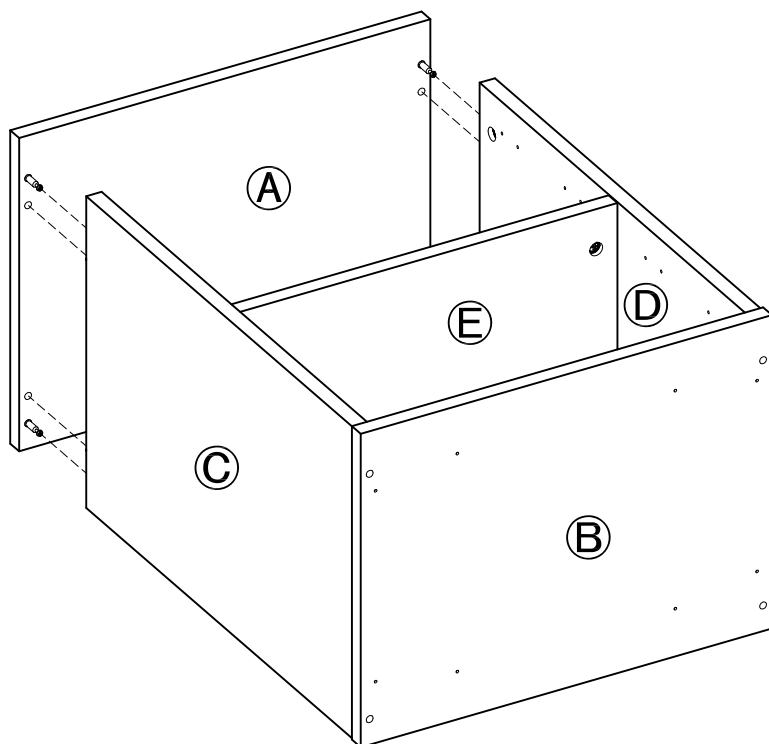
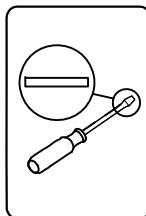
⑤

x 4

Tornillo 1

6

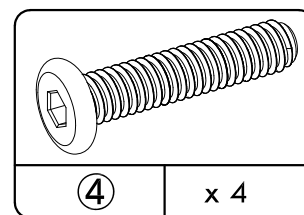
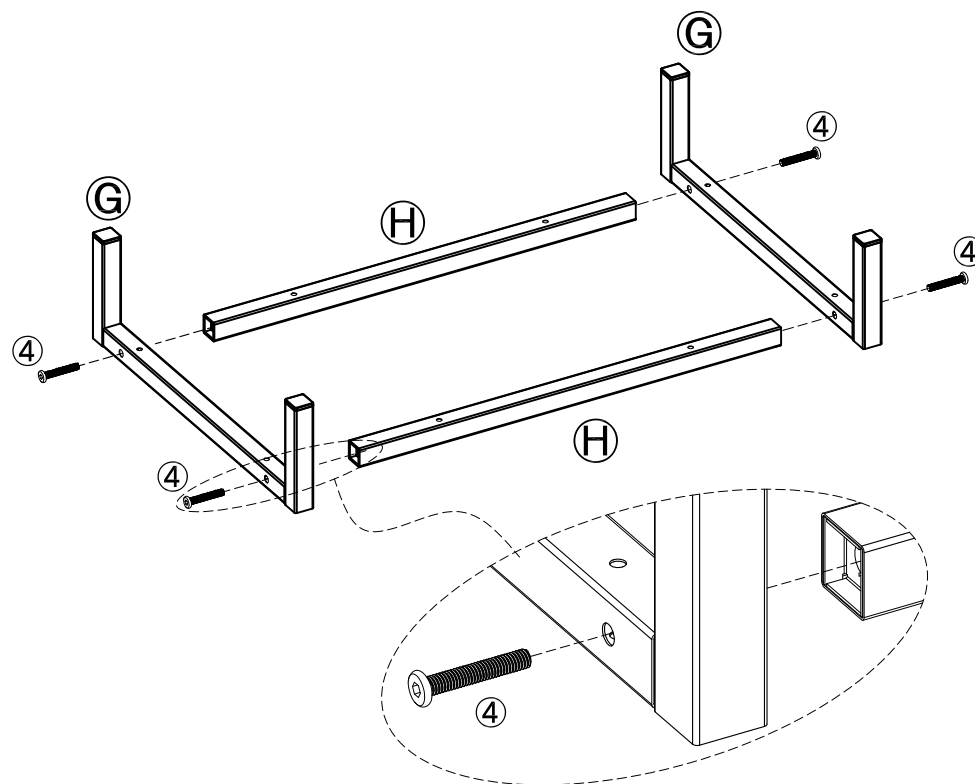
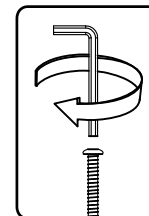
Fije la parte A a la estructura y luego apriete las cerraduras de la leva ②.



x 4

7

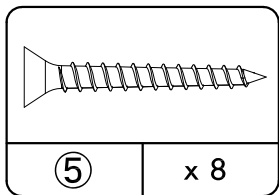
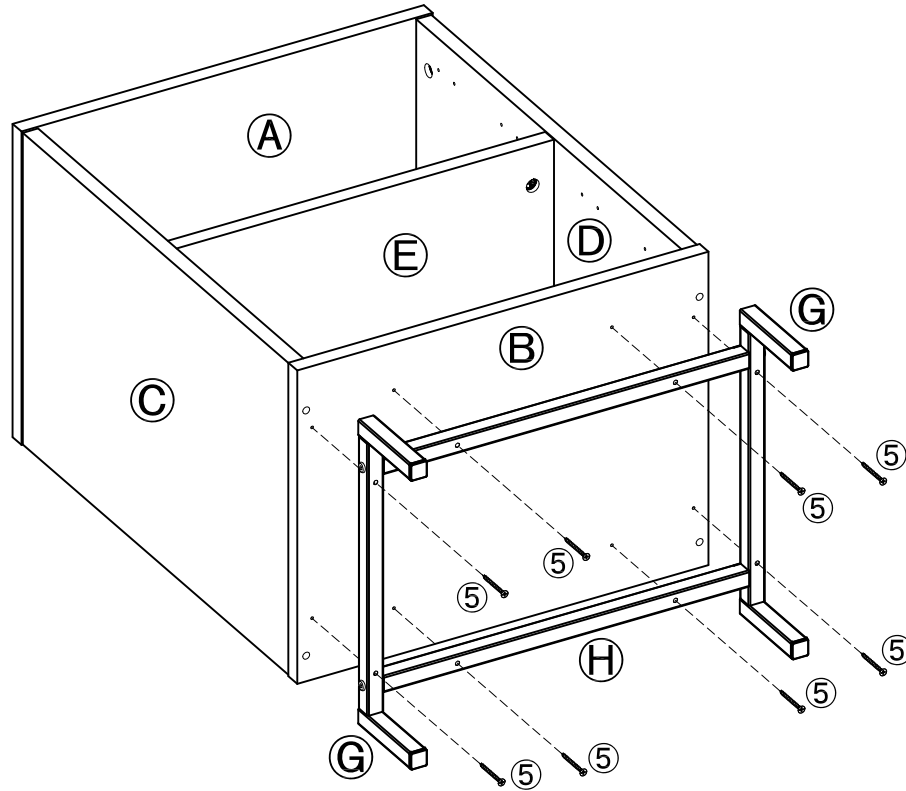
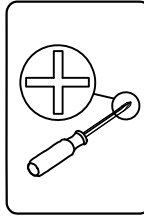
Montar la parte G a la parte H con el tornillo ④ y llave allen como se muestra. Aprieta los tornillos por completo para evitar oscilaciones/ inestabilidad.



Tornillo

8

Fije la base de metal a la parte inferior de la parte B con el tornillo ⑤ como se muestra.

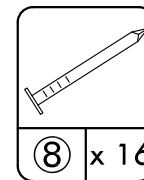
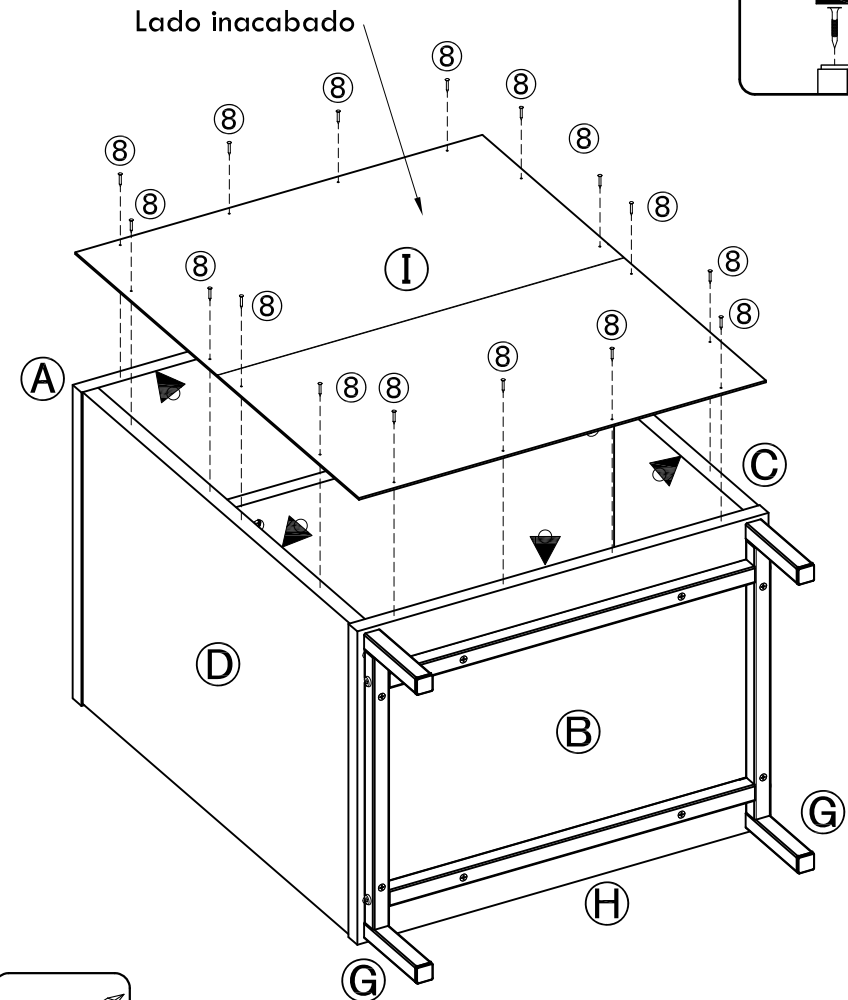
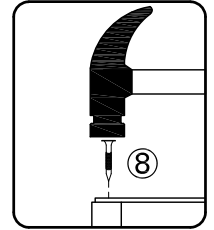


⑤ x 8

Tornillo 1

9

Alinee y fije el panel I a la unidad usando el clavo ⑧ como se muestra.



⑧ x 16

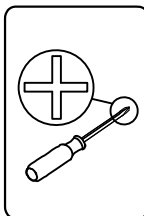
Clavo

TENGA EN CUENTA:

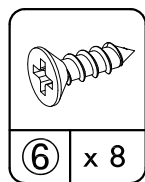
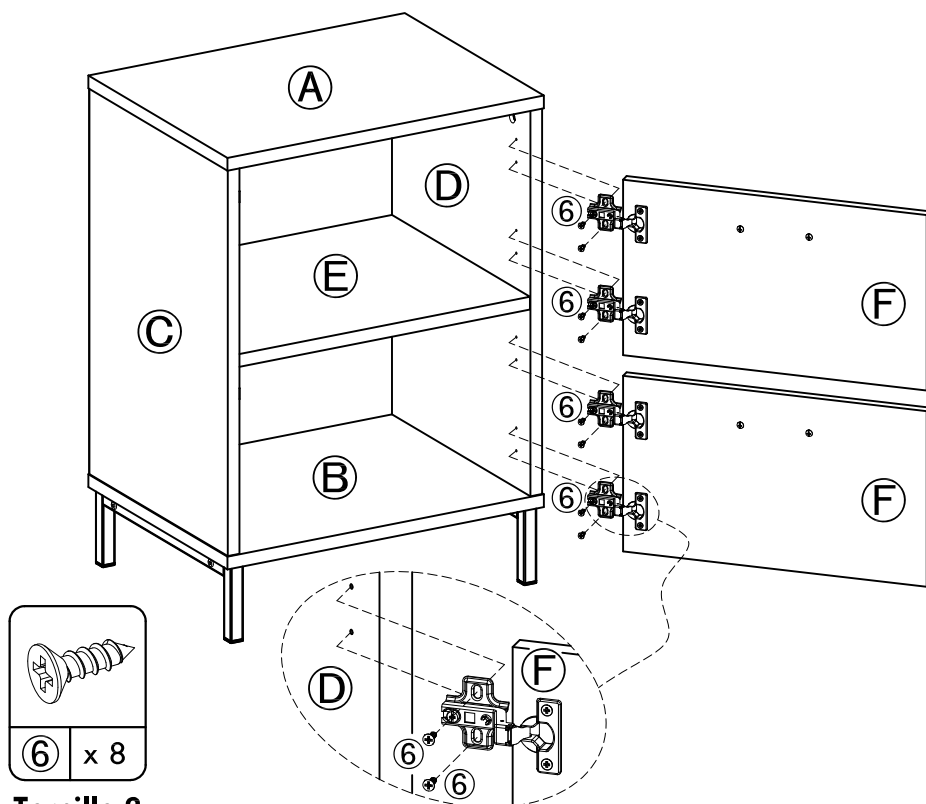
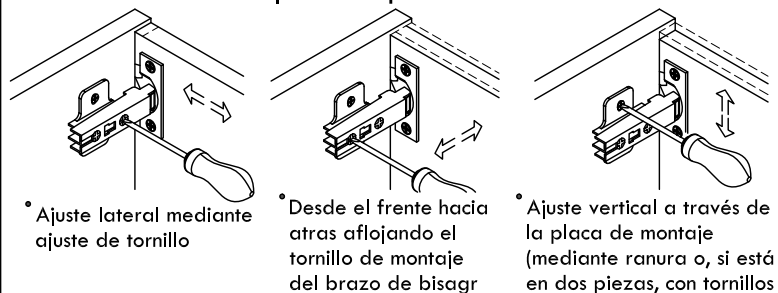
▼ Todos los bordes no acabados deben estar mirando hacia arriba!

10

Ensamble el panel de puerta F en la parte D usando el tornillo ⑥ como se muestra.

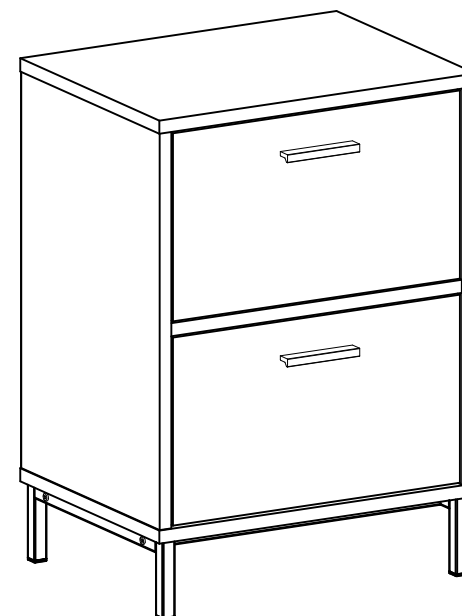


Ajuste de posibilidades



Tornillo 2

Ahora Tu Unidad Está Compuesta



Garantía de Calidad

Si este producto presenta defectos de fabricación o de materiales o se cae bajo usos normales, lo arreglaremos o sustituiremos por hasta 1 año desde la fecha de compra. Esta garantía te otorga derechos legales específicos y tú también tienes otros derechos que varían de un Estado a otro.

Por favor de llamarnos para piezas de reemplazo o ayudas:
1-800-729-1569
Lunes - Viernes 9:00 am - 5:00 pm EST